CHHATTISGARH STATE POWER TRANSMISSION COMPANY LIMITED
(CIN - U40108CT2003SGC015820) (A Successor Company of CSEB)
O/o Executive Director (HR), Dangania Raipur
Website: www.cspc.co.in **Phone** 0771-2574700

No- 01-01/Medical/60

Circular

3 JAN 2025

Sub: Empanelment of Health Care Organizations

The CG State Power Companies provide comprehensive healthcare facilities to the officers, employees, pensioners and their legitimate dependents on a cashless and reimbursement basis. Most of the beneficiaries are covered under a contributory cashless scheme. The cashless scheme is being implemented in ISA model i.e. CSPC appoints a group company of TPA as the implementation support agency(ISA) and makes payments to HCOs through this ISA within a specified period maximum of 30 days from the date of receipt of the bills/ receiving suitable replies of the query raised if any whichever is later. Cashless facilities to be given to the beneficiaries on the basis of a health ID card (issued with the joint name of CSPC and ISA). The beneficiaries not covered under the cashless scheme will pay to the hospitals before discharge.

For the above CSPC empanel various Multi/single/super specialty hospitals, diagnostic centers, Maternity/Nursing homes, Eye Hospital, Dental Clinics/OPD Clinics, Pathology labs and imaging centers (hereinafter referred to as Health Care Organizations(HCOs) within and outside the State. For empanelment, HCO may apply online. The details of the procedure for online empanelment are as under: -

(1) How to Apply

a) The HCOs fulfilling the prescribed criteria regarding doctors, infrastructure, etc. and willing to provide quality medical services at applicable CGHS rates (here applicable CGHS rates means "CGHS rates prescribed for Bhopal" for HCOs situated in Chhattisgarh and CGHS rates specified for that city or nearby city for HCOs situated outside Chhattisgarh) and as per the terms and conditions of Memorandum of Agreement (MOA); may apply online through CSPTCL's website www.cspc.co.in > cashless health scheme> HCO registration or https://cspc.co.in/CSPCHEP/ for empanelment in CG State Power Companies.

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b) No fee is payable for online application for empanelment.

c) Applicant has to fill in all the required details in the prescribed form, online and upload all relevant documents duly self-attested.

d) After scrutiny of the application, necessary approval shall be conveyed.

e) On receipt of confirmation regarding the approval of empanelment, the HCOs shall execute MOA for providing services at rates and terms and conditions of the agreement in the prescribed format on Rs.300/- non-judicial Stamp paper with Rs.1/- revenue stamp affixed on it. HCO shall upload the scanned copy of MOA and an original print copy of the agreement shall be submitted to the office of the Chief Engineer(HR), CSPTCL, CSEB Campus, Dangania, Raipur-492013.

(2) Procedure and duration of empanelment

a) NABH/NABL accredited HCOs and CGHS empaneled HCOs who have submitted all relevant documents and fulfilled the eligibility criteria shall be empaneled for two years.

b) Other HCOs who have submitted all relevant documents and fulfilled the eligibility criteria shall be empaneled provisionally for 6 months, however, the validity of provisional empanelment shall automatically increase till the date of inspection.

c) Provisionally empaneled HCOs shall be inspected by CMEC members/members (if required). Later, on recommendations of the Central Medical Expert Committee (CMEC), HCOs can be empaneled for a balance period of up to two years from the date of provisional empanelment. However, CMEC may also recommend empanelment of the HCOs like dental clinics, eye hospitals, diagnostics, etc. even without inspection.

d) Provisional empanelment may be terminated by giving 15 days' notice.

e) Renowned HCO can be empaneled based on MOA on the recommendation of CMEC on a su-moto basis.

(3) Procedure for renewal of empanelment

a) For renewal, the application be submitted online at least two months before the date of expiry of empanelment.

b) HCOs shall also be required to submit fresh MOA.

c) Empanelment be renewed as per the recommendation of CMEC.

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(4) Terms and Conditions

a) The HCO should have valid License issued under Section 4 of the छत्तीसगढ़ राज्य उपचार्यगृह तथा रोगोपचार संबंधी स्थापनाएं अनुज्ञापन अधिनियम–2010.

b) All Specialist/Super specialist doctors should be registered with the Chhattisgarh State Medical Council.

c) A contract/appointment letter should be furnished for all engaged consultants. In case of any change, the same should be informed through letter.

d) For exclusive Cancer hospitals/units -all treatment facilities for cancer such as surgery, Chemotherapy and radio-therapy must have been approved by BARC / Atomic Energy Regulatory Board(AERB).

e) Details (make, model, year of manufacturing and country of origin) of equipment /machines required for the treatments should be furnished and in case of old machine it should be specifically mentioned.

f) CG State Power Companies reserves the right to prescribe/ revise terms of MOA and rates for new or existing treatment procedure(s) / investigation(s) from time to time.

(5) Eligibility criteria for empanelment of HCOs

a) Multi Specialty Hospital (More than Two Specialty/Super Specialty)

i. Bed Strength –The total number of beds should be a minimum of 50, excluding ICU/ICCU beds.

ii. ICCU/ICU should have an intensive/ Critical care Doctor for emergency care.

iii. There should be a min. of 5 beds available in the casualty ward.

vi. At least 05 Private wards, i.e., Single rooms for one patient with AC rooms with attached toilets, should be available.

vii. At least 05 Semi-Private wards, i.e., twin-sharing AC rooms with attached toilets, should be available.

viii. A Pathology Laboratory should be available in the Hospital for routine pathology & Bio Chemistry Tests and tie up with some reputed Diagnostic Centre for Special Tests.

ix. At least One well-equipped Major Operation Theatre and one Minor Operation Theatre should be available.

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x. At least 5 general duty doctors should be available in the hospital and one in-house specialty/super specialty doctor in each facility should be available in the hospital for which empanelment is applied.

xi. In-house specialist consultants should be qualified with a Master's degree or PG Diploma in the relevant specialty.

xii. If any specialty doctor is called from outside, then the treatment has to be done as per CGHS rate only.

b) <u>One/ Two Specialty/Super Specialty Hospital</u>

i. Bed Strength –The total no. of beds available should be a minimum of 10 beds excluding ICU/ICCU beds.

ii. There should be a minimum of 2 beds available in the casualty ward.

iii. Facility of at least 02 Private wards (with 2 beds each) i.e. Single room for one patient with an AC room with an attached toilet and an extra bed for an attendant should be available.

iv. Facility of at least 02 semi-private wards i.e. Twin sharing AC room with attached toilet should be available.

v. A Pathology Laboratory should be available in the Hospital for routine pathology & Bio Chemistry Tests and/or tie up with some reputed Diagnostic Centre for Special Tests.

vi. At least One well-equipped Major Operation Theatre and one Minor Operation Theatre should be available.

vii. At least 2 general duty doctors should be available in the hospital and one in-house specialty/super specialty doctor in each facility should be available.

viii. In-house Consultants be qualified with a Master's degree or PG Diploma in relevant specialty.

ix. If any specialty/super specialty doctor is called from outside, then the treatment is to be done as per CGHS rate only.

c) <u>Obstetrics & Gynecology Hospital</u>

i. Bed strength - Min. 10 beds excluding ICU/ICCU beds

ii. Two private wards, two semi-private wards (twin sharing) and one general ward.

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iii. One major, one minor OT and Neonatal resuscitation unit should be available with a separate labor room.

iv. Routine Pathology, X-ray, USG facility should be available

v. In-house Consultants be qualified with a Master's degree or PG Diploma in the relevant specialty.

d) ENT Hospital

i. Bed strength - Min. 5 beds excluding ICU/ICCU beds

ii. One major, one minor OT and should be available.

iii. Basic facilities for ENT procedures and investigations should be available.

iv. In-house Consultants be qualified with a Master's degree or PG Diploma in relevant specialty.

v. Observation ward with 3 beds for Major operative procedures with relevant emergency care equipment.

e) Ophthalmology Hospital

i. One major, one minor OT and should be available.

ii. Basic facilities for Ophthalmic procedures and Ophthalmic investigations should be available.

iii. In-house Consultants be qualified with a Master's degree or PG Diploma in the relevant specialty.

iv. An observation ward for post-operative observation should be available.

f) Dental Clinic

i. Qualified Dentist(BDS/MDS) having a fully equipped Dental chair along with an X-ray facility.

ii. In-house Consultant should have at least 3 years' experience.

g) Pathology Labs

i. Qualified MD/DCP Pathologist having at least 3 years' experience.

ii. All necessary equipment and lab wares for basic/special pathological tests should be available.

iii. A list of Tests performed (in-house) in the Lab should be enclosed at CGHS rate.

h) Radiology /Diagnostic Centers

i. Qualified MD/DMRE/DMRD/DCP Pathologist/Radiologist having at least 3 years' experience.

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ii. Equipment/machines for digital X-Ray/USG/CT/MRI etc. should be available.

iii. TMT is to be done under the supervision of a qualified Cardiologist.

iv. EEG/EMG/NCV reporting to be done by Neurologist.

v. A list of Tests performed (in-house) in the center should be enclosed at CGHS rate.

i) Clinics

Treating doctors should be postgraduate/MBBS with a PG Diploma in any specialty with 3 years' experience.

j) Naturopathy

HCO should be NABH Accredited or empaneled with Central/State Govt.

The fillable forms of application and declaration are configured on the website and a draft of the MOA and a soft copy of this circular be made available on the website for the convenience of the stakeholders.

Addl. CE(HR)

CSPTCL Raipur

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