

**CHHATTISGARH STATE POWER TRANSMISSION COMPANY LTD.**

(A Govt. of Chhattisgarh undertaking)

**O/o Executive Engineer (Constn.) Dn., Gudhiyari, CSPTCL Raipur (CG) 492009****Website:-[www.cspc.co.in](http://www.cspc.co.in), E-Mail:- [eehtconst.raipur@cspc.co.in](mailto:eehtconst.raipur@cspc.co.in), Phone/Fax:- 0771-2574725**NO: EE/EHT-C/Works/Hired Veh./21-22/ **319**Raipur, Date **03/08/2021**

To ,

M/s

As per list attached.

Sub: - Enquiry for hiring of Light Commercial vehicle (Pickup-double cabin, 1.0T Capacity) or equivalent.

Dear Sir,

Please quote your rate for providing Light Commercial vehicle (Pickup-double cabin, 1.0T Capacity) or equivalent on hire for EHT(Constn.) Dn., CSPTCL Raipur contract for 12 Months of Company work. The quotation is submitted in the proforma enclosed duly filled- in a sealed envelope, subscribing Enq. No. / Date & due date to this office on date **27/08/2021** on or before 2.00 PM.

The quotation so received shall be got opened on the same day 03.00 PM before the tendered / representative willing to be present.

**// TERMS AND CONDITIONS //**

01. The Vehicle on hire shall be kept in custody of CSPTCL, for 24 Hours.
02. The contract is supposed to be for 12 Month duration which may be extended for further 12 months on the discretion of the Company
03. Copies of the vehicle registration Book /Commercial Insurance / Driver License- Commercial /Permanent permit/ Commercial tax paid proof etc. shall be submitted at the time of execution of agreement.
04. The rates are quoted in the proforma enclosed with the enquiry in two Categories.
  - i) Fixed for running of 1250 Kms per month.
  - ii) Per Kilometer rate for running beyond 1250 Kms.
05. Rate quoted may be inclusive of driver's salary, Diesel, lubricant, R&M charges and taxes.
06. The selected / lowest-one tender shall have to deposit an amount equal to 10 % of contract price (12 Months) as security deposit before commencement of contract.
07. The general terms / conditions and the prescribed proforma (A & B) are annexed here with.
08. The undersigned reserves the right to reject one and all quotation/offer without assigning any reason what so ever.

Thanking yours,

Encl: - As above

Your faithfully

(U.K. Yadav)

Executive Engineer

EHT (Constn.) Dn., CSPTCL, RAIPUR

Copy to:-

01. The Superintending Engineer (C&LM) Circle, CSPTCL, Raipur.



## **GENERAL TERMS & CONDITIONS FOR THE TENDERE**

01. The rate for vehicle on hire be given inclusive of cost of fuel lubricant, drivers salary, R&M of vehicle, GST, commercial Insurance taxes of vehicle, Road, Tax, Commercial Tax, & all other taxes Etc.
02. The Vehicle should possess valid papers like Registration / Insurance and commercial tax paid. Any other charges with regard to the same payable would be owner's responsibility.
03. During the period of contract the vehicle owners shall be responsible for making payment for accident / damage / injuries to his driver / outsider.
04. The vehicle may be freed for not more than 24 hours in a month for repairs and maintenance and if time taken is more than 24 hours a substitute arrangement shall be made by the vehicle owners, if not, necessary deduction in the bill shall be effected , as per prevailing rates for absence.
05. The undersigned reserves the right to make substitute arrangement on his discretion for driving the vehicle by Company or driver or other driver, on owner's risk. A deduction per day as per Notification of Labour Commissioner, Govt. of Chhattisgarh (earlier Rs. 372/- per day vide Notification No. 2121/18.03.2021 w.e.f. 01/04/2021) as per would be made in the bill accordingly.
06. The vehicle shall be kept round the clock, in Company custody only.
07. Whenever the vehicle goes out of station tour allowance or meals etc. whatever is payable to its driver shall be paid by the vehicle owners.
08. A log book shall be maintained by the OIC and the payments shall be made on the basis of certificate issued by the officer-in-charge.
09. A regular check of milometer shall be conducted by the OIC, at a certain interval.
10. The payment against the bill for a completed month shall be made through the R. A.O. CSPTCL, Raipur
11. The contract may be terminated and the vehicle may be dis-continued by either side by giving one month notice from either side.
12. Deduction for lesser runnage with reference to prescribed limit shall be made Per Kms.
13. Toll tax shall be borne by the company.
14. If any expenditure is incurred on the vehicle by the company, It shall immediately be deducted from the bills.



15. The driver engaged by the vehicle owner shall be head quartered at Raipur and his address be registered in the office. It is obligatory on the vehicle owner's part that the driver should possess amicable behavior.
16. The engaged driver shall be attend duty on Gray Color dress & dress shall be provided by the owners of vehicle
- 17.. As per CSEB order No. 01-03/Veh/3101 dt. 19.08.2008, Order No.1673 Dtd. 22.07.2013, Order No. 4766 dtd. 20/12/2017, Order No. 2085 Dtd. 05.06.2018, Order No 1861 Dtd. 27.10.2018, Order No. 3629 Dtd. 05.11.2019, Circular No. 2035 Dtd. 13.12.2019 & Circular No. 02-14/Circular/1009-1010 Dtd. 11.06.2020, the price variation clause is applicable; accordingly the monthly charges for hiring of the vehicle may be increased/decreased by 10% the price hike/low at diesel per Km as per existing company's rule.
18. As per applicable GST. If GST tax entailed Monthly Hiring Bill to be submitted after GST deposited concerning department by vehicle owner.
19.
  1. The vehicle will be hired for a period of 01 years at a time
  2. Vehicle to be hired should meet the following criteria -  
Vehicle not older than 3 year having total run not exceeding 60000 km will be hired for a period 3 Years.
20.
  - a). Drivers wages as per Notification of Labour Commissioner, Govt. of Chhattisgarh shall be applicable (as per Notification w.e.f. 01.04.2021 @ Rs. 11150/- per month).
  - b). EPF/ESIC/Bonus as per Notification of Labour Commissioner, Govt. of Chhattisgarh shall be applicable (i.e. EPF @ 13.00%, ESIC @ 3.25% and bonus @ 8.33%).
21. GST Registration Number should be mentioned in your quotation.
22. The contract can be terminated after giving one month notice by either of the parties that is CSPTCL & the contractor with no liabilities on either of the parties
23. The security deposit is limited to 10% of annual financial commitment under the contract. Therefore, security deposit @10% of the total amount of one year is required to be deposited in three equal instalments by the owner of the vehicle. The SD will have to be deposited by cash or in the shape of DD/TDR in the name of Regional Account Officer, CSPTCL, and Raipur or deducted from bill in three equal instalments.

  
Executive Engineer  
EHT (Constn.) Dn., CSPTCL, RAIPUR

# **PROFORMA-A**

**(To be enclosed with the quotation)**

Enq. No. EE/EHT-C/Works/Hired Veh./21-22/**319** Dtd. **03/08/2021**,  
Due Date : **27/08/2021**

01. Registration No. of Vehicle : \_\_\_\_\_
02. Name of the Owners : \_\_\_\_\_
03. GST IN No. : \_\_\_\_\_
04. Employer Code (EPF) : \_\_\_\_\_
05. Name of Employer (EPF) : \_\_\_\_\_
06. Address : \_\_\_\_\_
  - (i) Postal : \_\_\_\_\_
  - (ii) Permanent : \_\_\_\_\_
  - (iii) Mobile No. : \_\_\_\_\_
  - (iv) Email ID : \_\_\_\_\_
07. Engine Horse power & no. of cylinders : \_\_\_\_\_
08. Engine No. : \_\_\_\_\_
09. Chasis No. : \_\_\_\_\_
10. Makers Name : \_\_\_\_\_
11. Year of manufacture : \_\_\_\_\_
12. Seating capacity : \_\_\_\_\_
13. Load Capacity : \_\_\_\_\_
14. Validity of fitness : \_\_\_\_\_
15. Km. run of far covered : \_\_\_\_\_
16. Information regarding comprehensive: : \_\_\_\_\_
  - Insurance policy, its no & validity : \_\_\_\_\_
17. Information regarding Road Tax : \_\_\_\_\_
  - Payment made : \_\_\_\_\_
18. Whether first aid box available with the : \_\_\_\_\_
  - Vehicle validity of driving license : \_\_\_\_\_

Place:- .....

Date:- .....

Signature of owner  
Name-----



**RATE FOR HIRING OF LIGHT COMMERCIAL VEHICLE (Pickup-double cabin, 1.0T)  
or Equivalent**

**PROFORMA-B**

Enq. No. EE/EHT-C/Works/Hired Veh./21-22/**319** Dtd. **03/08/2021**,

Due Date : **27/08/2021**

S. No	Details of Vehicle			Hired Charges per month of fuel, Lubricant, Driver salary, taxes & insurance etc.		Whether agreed to provide more vehicle on the rates
	Type of Vehicle	Make	Registration No.	For Fixed Run of 1250 Km.	Per Kms Beyond 1250 Km.	
01.	02.	03.	04.	05.	06.	07

**Name & Signature of the Tenderer**