

# CHHATTISGARH STATE POWER TRANSMISSION COMPANY LTD.

(A Govt. of Chhattisgarh undertaking)

O/o Executive Engineer (Constn.) Dn.

Address:- E.E. (EHT) Constn. Division CSPTCL Bhilai-3, Distt. Durg (CG)

Website:- [www.cspc.co.in](http://www.cspc.co.in), E-Mail:- [EEEHTConst.Bhilai@cspc.co.in](mailto:EEEHTConst.Bhilai@cspc.co.in), Phone/Fax:- 0788-2281954

NO: 052-3400/Pur-Enq./ 963

Bhilai, Dt:- 01/12/2021

To M/s -----  
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Sub: - Enquiry for hiring of Light Vehicle (Diesel -Jeep/Tata Sumo/Mahindra Bolero and equivalent) for AE EHT (Const.) Dn., CSPTCL, Bhilai under EE EHT (Const.) Dn., CSPTCL Bhilai Company Works.

Dear Sir,

Please quote your rate for providing light vehicle Diesel-Jeep/Tata Sumo/Mahindra Bolero) For AE EHT (Const.) Dn., CSPTCL, Bhilai Company Works contract for 03 Years ( 36 Months ) for the Company work. Quotation be submitted in the Performa enclosed duly filled- in a sealed envelope, **subscribing En. No. / Date & due date to this office on Dtd. 21.12.2021 on or before 2.00 PM of.**

The details of vehicle on hire are as under:-

Type of vehicle :- Light vehicle preferably Diesel -Jeep/Mahindra Bolero/Tata Sumo .  
Year / Make :- Preferably new vehicle either showroom delivery.  
Contract Period :- 03 Year (36 Months)  
Area :- Whole of the C.G. State.

  
**EXECUTIVE ENGINEER**  
**EHT (CONST) DN: CSPTCL: BHILAI**  
e/c BAO

Copy to:-

01. The superintending Engineer. EHT(C&M) Circle, CSPTCL, Bhilai
02. The System Analyst, Energy Info Tech. Centre, CSPDCL, Raipur, Please arrange to display the notice on the web site.

## // TERMS AND CONDITIONS //

01. The Vehicle on hire shall be kept in custody of CSPTCL for 24 Hours.
02. The contractor is supposed to be for 36 Month duration which may be extended for further 06 months on the discretion of the Board
03. Copies of the vehicle registration Book / Insurance / Driver License / Commercial tax, paid proof GST registration, EPF & ESIC registration etc. shall be submitted at the time of execution of agreement.
04. The rates are quoted in the Proforma enclosed with the enquiry in two Categories.
  - i) Fixate for running of 2000 Km's per month.
  - ii) Per Kilometer rate for running beyond 2000 Km's.
05. Rate quoted may be inclusive of driver's salary Diesel, lubricant, all R&M charges of vehicle and road taxes etc.
06. The selected / lowest-one tender shall have to deposit an amount equal to 10 % of contract price (24 Months) as Security deposit before commencement of contract in the form of B.G./FDR "or" the same shall be deducted from the first three running bill of the contractor on desecration of the CSPTCL in this case no interest shall be paid to the contractor during deposit period of SD.
07. GST No.:- If Bidder business is cover under applicability of GST Act than he should submitted the copy of valid GST registration certificate "or" if Bidder business is not cover under applicability of GST Act than he should submit an affidavit regarding the same.
08. EPF & ESIC code should have with Bidder "or" submitted within 15 days from placement of order, prior to engagement of vehicle
09. CSPTCL reserves the right to cancel the tender without any notice.
10. Other General terms & conditions of NIT in addition to the above is enclosed in schedule-A

Thanking yours,

Encl:- As above,

  
EXECUTIVE ENGINEER  
EHT (CONST) DN: CSPTCL: BHILAI

## **GENERAL TERMS& CONDITIONS FOR THE TERNDERES**

01. The rate for vehicle on hire be given inclusive of cost of fuel lubricant, drivers salary R&M of vehicle Insurance taxes of vehicle ( Road, Tax, Commercial Tax, etc.)
  02. The Vehicle should possess valid papers like Registration / Insurance and commercial tax paid. Any charges with regard to the same becoming payable would be owner's responsibility.
  03. During the contract the vehicle owners shall be responsible for making payment for accident / damage / injuries to his driver / outsider.
  04. The vehicle may be freed for not more than 24 hours in a month for repairs and maintenance and if time taken more than 24 hours a substitute arrangement shall be made by the vehicle owners, if not, necessary deduction in the bill shall be effected , as per prevailing rates for absence.
  05. The undersigned reserves the right to make substitute arrangement on his discretion for driving the vehicle by company driver or other driver, on owner's risk. A deduction @ **Rs.375/-** per day would be made in the bill accordingly.
  06. The vehicle shall be kept round the clock, in Board's custody only.
  07. Whenever the vehicle goes out of station tour allowance or meals etc. whatever becoming payable to its driver shall be paid by the vehicle owners.
  08. A logbook shall be maintained by the OIC and the payments shall be made on the basis of certificate issued by the officer-in-charge.
  09. A regular check of milometer shall be conducted by the OIC, at a certain interval.
  10. The payment against the bill for a completed month shall be made through the R.A.O. CSPTCL, Raipur.
  11. The payment for extra runnage beyond the 2000Kms. Limit will be clubbed and be made on the basis of monthly average fixed by the company.
  12. Deduction for lesser runnage with reference to prescribed limit shall be made @5.90 per Km. on quarterly basis.
  13. Toll tax coming payable shall be borne by the Board/Company.
  14. If any expenditure is incurred on the vehicle by the company shall immediately be deducted from the bills.
  15. The driver engaged by the vehicle contractor/owners shall be at Executive Engineer Workshop Dn. CSPTCL Bhilai and his address be registered in this office. It is obligatory on the vehicle contractor/owner's part that the driver should posse's amicable behavior.
  16. The Executive Engineer Workshop Dn., Bhilai reserves the right to terminate/discontinue the contract by giving one month notices summarily without assignment any reason.
  17. The engaged driver shall be attend duty on Gray Color dress & dress has provided by the owners of vehicle.
  18. The monthly hire charges of Engaged vehicle for 2000 Km monthly run and additional charges for excess run & over and above the 2000 Km/month should be quoted by contractor consider the following
    - a) GM(HR),CSPHCL order no. 01-02/veh/revision/3629 Raipur dt. 05/11/2019.
    - b) Fuel prices (Diesel) @ Rs.96.65 as per ED(Fin.)CSPHCL Raipur circular No.05-01/F&A/1428 Raipur Dt. 29.10.2021.
    - c) Driver wages @ Rs.11230/- per month applicable for period 01.10.2021 to 31.03.2021 as per notification of labour commissioner.
- c) Addition EPF@13.00, ESIC@3.25% Bonus @8.33%. of the notified wage by the labour Commissioner Govt. of CG.

19. Revision in hiring charges of contract positive or negative will be permitted for any change in the minimum wages of driver, EFP/ESIC/Bonus rates and fuel prices with respect to, as the case may be, the driver wages, statutory payment rates and fuel price in force on the date of opening of bids, as follows:-

(A) Revision (Upward of downward) on account of change in the price of fuel: 83 paise per km for change in the price of fuel by Rs. 10(Ten) per liter. This revision will be allowed at the end of each of the four quarters (1<sup>st</sup> quarter of a financial year will commence from 1<sup>st</sup> April of the FY) based on the average fuel price for the relevant quarter. The average fuel price for each quarter will be posted in the Power companies' website by the G.M. (Finance), CSPHCL. In the event of part quarter, i.e. the quarter in which date of commencement or conclusion of contract falls, no variation shall be allowed if part-quarter covered by the contract is less than 45 days. If the part-quarter is equal to or more than 45 days, the average fuel price posted for the quarter shall be considered for computation of claims for such part quarter.

(B) Revision on account of revision in minimum wage of driver: Additional payment due to revision in minimum wages

$$= [ (L2-L1) \times \text{Days of run as per contractor} ] /$$

$$[ \text{Number of days in the month} ]$$

Where:- L1= Monthly minimum notified wage of driver on the date of opening  
of tender

L2= Monthly minimum notified wages of driver of the month for which

Payment is to be made.

(C) Revision on account of EPF, ESIC and bonus:

$$\text{Additional payment} = [ (L2-L1) \times 0.2458 \times \text{Days of run as per contract} ] / [ \text{Number of days in the month} ]$$

Where:- L1= Monthly minimum notified wage of driver on the date of opening  
of tender.

L2= Monthly minimum notified wage of driver of the month for which  
payment is to be made.

The factor 0.2458 is based on the current rates of EPF@13.00% , ESIC@3.25% and Bonus@8.33% , totaling to 24.58% .In case any of the rates is revised the factor will get change accordingly.

  
EXECUTIVE ENGINEER  
EHT (CONST) DN: CSPTCL: BHILAI

# **PROFORMA-A**

**( To be enclosed with the quotation )**

01. Registration No. of Vehicle :-----
02. Name of the Owners :-----
03. Address :-----
04. (i) Postal :-----  
(ii)Permanent :-----  
(iii) Mobile No. :-----
05. Engine Horse power & no. of cylinders :-----
06. Engine No. :-----
07. Chasis No. :-----
08. Makers Name :-----
09. Year of manufacture :-----
10. Seating capacity :-----
11. Validity of fitness :-----
12. Km. run of far covered :-----
13. Information regarding comprehensive :-----  
Insurance policy, it's no & validity :-----
14. Information regarding Road Tax :-----  
Payment made :-----
15. Whether first aid box available with the :-----
16. Vehicle validity of driving license :-----

**Place:-**

**Date:-**

**Signature of owner**

**Name-----**

# PROFORMA-B

## RATE FOR HIRING OF VEHICLE

Sl No.	Details of vehicle			Hired Charges per month of fuel, lubricant, Driver salary, taxes & insurance etc.		Whether agreed to provide more vehicle on the rates
	Type of veh.	Make	Registration No.	For fixed rate of 2000 km	For extra beyond 2000 km	
01	02	03	04	05	06	07

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**Name & Signature Tenderer**

2900 CPHCL

0771-2574359  
2574325

CHHATTISGARH STATE POWER HOLDING COMPANY LTD.  
(A GOVT. OF CHHATTISGARH UNDERTAKING) CIN : U65993CT2008SGC020995)

OFFICE OF THE EXECUTIVE DIRECTOR (FINANCE)

Regd. Office :- Vidyut Sewa Bhawan, Danganiya, Raipur (C.G.)-492013

Website:- [www.cspc.co.in](http://www.cspc.co.in) E-mail : [finance.cspc@csphcl.co.in](mailto:finance.cspc@csphcl.co.in)

No./05-01/F&A/ 1428

Raipur, dtd. 29/10/21

**CIRCULAR**

Sub.:- Revision in per Km. car running charges on account of change in price of fuel.

Ref.:- Order no. 01-02/Veh/revision/3629 dt. 05.11.2019

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Vide order cited above, the hiring charges of various Categories of Vehicles have been revised. As per stipulations in the above orders, the average fuel price for each quarter is to be posted in the power company website. Accordingly, the average price of diesel and petrol for the 2<sup>nd</sup> quarter of financial year 2021-22 is notified as under:-

S.No.	Fuel	Period 2 <sup>nd</sup> Quarter 2021-22	Price ₹ / litre
1	Diesel	01.07.2021 to 30.09.2021	₹ 96.65
2	Petrol	01.07.2021 to 30.09.2021	₹ 99.38

  
Executive Director (Finance)  
CSPHCL, Raipur

Copy to :-

1. The ED .....
2. The Chief Engineer/ GM .....
3. The Addl. Chief Engineer/ AGM .....
4. The Chief Vigilance Officer .....
5. The Sr.AO/RAO .....
6. The Library Officer, CSPDCL, Raipur.....

✓ 7. The ED (EITC), CSPDCL, Raipur, is requested to please display the circular on Urjainet.