

**CHHATTISGARH STATE POWER TRANSMISSION CO. LTD.**

[A Govt. of Chhattisgarh Undertaking]

**O/o Executive Engineer, EHT (Constn.) Dn. CSPTCL, Raipur**

Address :- Gudhiyari, Raipur (CG) 492009

Website - www.cspc.co.in, E-mail - [eehtconst.raipur@cspc.co.in](mailto:eehtconst.raipur@cspc.co.in), Phone/Fax No. - 0771-2574725**No. EE/EHT-C/Hired-Veh/Works/219****RAIPUR, DT: 05/07/2021**

To ,

M/s

As per list attached.

Sub: - Enquiry for hiring of Jeep category vehicle (Bolero/Sumo) or equivalent for EHT (Constn.) Dn. Raipur.

Dear Sir,

Please quote your rate for providing Jeep category vehicle (Bolero/Sumo) or equivalent on hire for EHT (Constn.) Dn. Raipur contract for 12 Months of Company work. The quotation is submitted in the proforma enclosed duly filled- in a sealed envelope, subscribing Enquiry No. / Date & Due date to this office on date **28/07/2021** on or before 2.00 PM.

The quotation so received shall be got opened on the same day 3.00 PM before the tendered / representative willing to be present.

The details of vehicle on hire are as under:-

- Type of vehicle : - Jeep category vehicle (Bolero/Sumo) or equivalent.
- Year / Make : - Preferably new vehicle either showroom delivery OR:-
1. The vehicle will be hired for a period of One year or more at a time.
  2. Vehicle to be hired should meet the following criteria  
Vehicle not older than 5 year having total run not exceeding 100000 km will be hired.
- Contract Period : - As per company circular / order.
- Area : - Whole of the C.G. State or out side upon necessary.

## **// TERMS AND CONDITIONS //**

01. The Vehicle on hire shall be kept in custody of CSPTCL, for 24 Hours.
02. The contract is supposed to be for 12 Month duration or more or which may be extended for further period on the discretion of the Company
03. Copies of the vehicle Registration Book /Commercial Insurance / Driver License- Commercial /Permanent permit/ Commercial tax paid proof etc. shall be submitted at the time of execution of agreement.
04. The rates are quoted in the Proforma enclosed with the enquiry in two Categories.
  - i) Fixed for running of 2000 Kms per month.
  - ii) Per Kilometer rate for running beyond 2000 Kms.
  - iii) Per Kilometer rate for less run below 2000 Kms.
05. Rate quoted may be inclusive of driver's salary, Diesel, lubricant, R&M charges and taxes.
06. The selected / lowest-one tender shall have to deposit an amount equal to 10 % of contract price (12 Months) as Security deposit before commencement of contract.
07. The general terms / conditions and the prescribed Proforma (A & B) are annexed here with.
08. The undersigned reserves the right to reject one and all quotation/offer without assigning any reason what so ever.

Thanking yours,

Encl: -As above

Your's Faithfully

  
(U.K. Yadav)

**Executive Engineer**  
**EHT (Constn.) Dn., CSPTCL, RAIPUR**

Copy to:-

1. The Superintending Engineer (C&LM) Circle, CSPTCL, Raipur.
2. The System Analyst, Energy Info Tech.Centre, CSPDCL, Raipur, Please arrange to display the notice on the web site.



## **GENERAL TERMS & CONDITIONS FOR THE TENDERE**

01. The rate for vehicle on hire be given inclusive of cost of fuel lubricant, drivers salary, R&M of vehicle, GST, commercial Insurance taxes of vehicle, Road tax, Commercial Tax, & all other taxes Etc.)
02. The Vehicle should possess valid papers like Registration / Insurance and commercial tax paid. Any other charges with regard to the same payable would be owner's responsibility.
03. During the period of contract the vehicle owners shall be responsible for making payment for accident / damage / injuries to his driver / outsider.
04. The vehicle may be freed for not more than 24 hours in a month for repairs and maintenance and if time taken is more than 24 hours a substitute arrangement shall be made by the vehicle owners, if not, necessary deduction in the bill shall be effected , as per prevailing rates for absence.
05. The undersigned reserves the right to make substitute arrangement on his discretion for driving the vehicle by Company or driver or other driver, on owner's risk. A deduction per day would be made in the bill accordingly as per current Notification of Labour Commissioner, Govt. of Chhattisgarh.
06. The vehicle shall be kept round the clock, in Company custody only.
07. Whenever the vehicle goes out of station tour allowance or meals etc. whatever is payable to its driver shall be paid by the vehicle owners.
08. A log book shall be maintained by the OIC and the payments shall be made on the basis of certificate issued by the officer-in-charge.
09. A regular check of milometer shall be conducted by the OIC, at a certain interval.
10. The payment against the bill for a completed month shall be made through the R. A.O. CSPTCL, Raipur
11. The payment for extra runnage beyond the 2000 Kms. Limit will be clubbed and be made on the basis of quarterly average fixed by the company.
12. Deduction for lesser runnage with reference to prescribed limit shall be made as per Company/CSPHCL Raipur's circular No. 01-02/Vehicle/Revision/3629 Dtd. 05/11/2019 On the quarterly basis.
13. Toll tax shall be borne by the company.
14. If any expenditure is incurred on the vehicle by the company, It shall immediately be deducted from the bills.
15. The driver engaged by the vehicle owner shall be head quartered at Raipur and his address be registered in the office. It is obligatory on the vehicle owner's part that the driver should possess amicable behavior.
16. The engaged driver shall be attend duty on Gray Color dress & dress shall be provided by the owners of vehicle.

17. As per CSEB/Company order No. 01-03/Veh/3101 dt. 19.08.2008 & Order No.1671 dtd. 22.07.2013, Order No. 4766 dtd. 20/12/2017, order No 1861 dtd. 27.10.2018, 01-02/Vehicle/Revision/3629 Dtd. 05/11/2019 the price variation clause is applicable, accordingly the monthly charges for hiring of the vehicle may be increased/decreased by 10% the price hike/low at diesel per Km as per existing company's rule.
18. As per applicable GST. If GST tax entailed Monthly Hiring Bill to be submitted after GST deposited concerning department by vehicle owner.
19. 1. The vehicle will be hired for a period of One years at a time  
2. Vehicle to be hired should meet the following criteria  
Vehicle not older than 5 year's having total run not exceeding 100000 km will be hired for a period of one or more years.
20. a. Fuel price @ Rs.70.70 per liter as on 17.08.2019  
b. Drivers wage @ Rs. 10350/- per month as per Notification dated 08.03.2019 of Labour Commissioner, Govt. of Chhattisgarh.  
c. EPF @ 13.00%, ESIC @ 3.25% and bonus @ 8.33% of the notified wage by the Labour Commissioner, Govt. of Chhattisgarh.  
d. Average fuel efficiency of Vehicle as 12 Km per liter.
21. GST Registration Number should be mentioned in your quotation.
22. The contract can be terminated after giving one month notice by either of the parties that is CSPTCL & the contractor with no liabilities on either of the parties
23. The security deposit is limited to 10% of annual financial commitment under the contract. Therefore, security deposit @10% of the total amount of one year is required to be deposited in three equal instalments by the owner of the vehicle. The SD will have to be deposited by cash or in the shape of DD/TDR in the name of Regional Account Officer, CSPTCL, and Raipur or deducted from bill in three equal instalments.

  
(U.K. Yadav)

**Executive Engineer**  
**EHT (Constn.) Dn., CSPTCL, RAIPUR**



# **PROFORMA-A**

**(To be enclosed with the quotation)**

01. Registration No. of Vehicle : \_\_\_\_\_
02. Name of the Owners : \_\_\_\_\_
03. Address : \_\_\_\_\_
04. (i) Postal : \_\_\_\_\_
- (ii) Permanent : \_\_\_\_\_
- (iii) Mobile No. : \_\_\_\_\_
05. Engine Horse power & no. of cylinders : \_\_\_\_\_
06. Engine No. : \_\_\_\_\_
07. Chasis No. : \_\_\_\_\_
08. Makers Name : \_\_\_\_\_
09. Year of manufacture : \_\_\_\_\_
10. Seating capacity : \_\_\_\_\_
11. Validity of fitness : \_\_\_\_\_
12. Km. run of far covered : \_\_\_\_\_
13. Information regarding comprehensive: : \_\_\_\_\_
- Insurance policy, its no & validity : \_\_\_\_\_
14. Information regarding Road Tax : \_\_\_\_\_
- Payment made : \_\_\_\_\_
15. Whether first aid fox available with the : \_\_\_\_\_
- Vehicle validity of driving license : \_\_\_\_\_
16. GST IN No. : \_\_\_\_\_
17. EPF Registration No. : \_\_\_\_\_

Place:-

Date:-

Signature of owner

Name-----

## PROFORMA-B

### RATE FOR HIRING OF VEHICLE

S. No.	Details of Vehicle			Hired Charges per month of fuel, Lubricant, Driver salary, taxes & insurance etc.		Per Kilometer rate for less run below 2000 Kms. (Deduction)	Whether agreed to provide more vehicle on the rates
	Type of Veh.	Make	Registration No.	For fixed run of 2000 Km	Per Kms beyond 2000 Km		
01.	02.	03.	04.	05.	06.	07.	08.

*Name & Signature of the Tenderer*