



CIN - U40108CT2003SGC015820

GST. No. 22AADCC5773E1ZX

**CHHATTISGARH STATE POWER TRANSMISSION COMPANY LIMITED, BHILAI**

(A Govt. of Chhattisgarh Undertaking) (A Successor Co. of CSPC)

Office of C.E.(Communication & Telemetry) CSPTCL, Bhilai, Dist- Durg, C.G.

E-mail ID-[cecncsptcl.bhilai@cspc.co.in](mailto:cecncsptcl.bhilai@cspc.co.in)

Website:-[www.cspc.co.in](http://www.cspc.co.in)

**TENDER SPECIFICATION NO. 02-18/CE(C&TM/ Tender/ 618 Dated 21/09/2020**

**SUB: DEPLOYMENT OF 04 NOS. SECURITY GUARDS THROUGH OUTSOURCING UNDER CE(C&TM) CSPTCL, BHILAI FOR A PERIOD OF ONE YEAR.**

Cost of the tender form: Rs. 1120/- (Rs One thousand one hundred twenty Only) including GST @12% sold vide MR

No.....Dated .....for Rs. 1120/- (Rs. One thousand one hundred twenty Only.

Cost of the tender form(**If downloaded**): Rs. 1180/- (Rs One thousand one hundred eighty only) including GST @18 % submitted vide DD

No.....Dated .....for Rs. 1180/- (Rs. One thousand one hundred eighty Only.

**Issued To,**

**M/s.....**

.....

**LAST DATE & TIME FOR PURCHASE OF TENDER DOCUMENTS:**

14/10/2020

15:00 Hrs

**LAST DATE & TIME OF SUBMISSION OF TENDER—**

15/10/2020

15:00 Hrs.

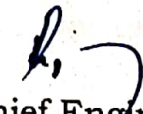
**DUE DATE AND TIME OF OPENING OF TENDER-**

15/10/2020

15:30 Hrs.

Note:

1. The complete form must be returned at the time of submitting the sealed tender envelope duly superscribed Tender name, No., Due date of opening, Firms name, vendor No. & Address in the O/o CE(Communication & telemetry)CSPTCL, Bhilai.

  
Chief Engineer  
(Communication & Telemetry)  
CSPTCL, Bhilai

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**Website:-[www.cspc.co.in](http://www.cspc.co.in)**

**02-18/CE(C&TM/ Tender/ 618**

**Bhilai, Dated 21/09/2020**

### NOTICE INVITING TENDER

Sealed tenders are invited from experienced & eligible outsourcing agencies for deployment of 04 Nos. Security Guards through outsourcing under CE(C&TM), CSPTCL, Bhilai for a period of one year, detailed here as under :-

Sl. No	Tender Sp. No.	Particulars	Qty	E.M.D	Tentative Cost	O/o
1.	618	Security Guards	04 Nos	Rs. 7000/-	Rs 7 Lakh	CE(C&TM) Bhilai
Last Date & Time of Sale of Tender				14/10/2020	15.00 Hours	
Last Date & Time of Submission of Tender				15/10/2020	15:00 Hours	
Date & Time of Opening of Tender				15/10/2020	15:30 Hours	

- Tender documents can be purchased from the office of the undersigned on payment of Rs. 1120/- (GST @ 12% included) on or before 14.10.2020 up to 15:00 hrs(**non refundable**) in the form of DD in favour of Manager, (RAO), CSPTCL, Raipur (C.G.), payable at Raipur accompanied with firm's application on its letter head bearing details of :- Firm's name, Vender No (in Chhattisgarh State Power Companies Ltd.) if any, address phone No. GSTIN No. and should be duly signed by Proprietor/Authorized representative.
- The tender document can also be down loaded from official website of CSPTCL ([www.cspc.co.in/csptcl](http://www.cspc.co.in/csptcl)) and required tender fee of **Rs. 1180/- (Cost of tender Rs 1000/- & GST @ 18% Rs 180/- non refundable)** in form of DD in favour of Manager (RAO), CSPTCL, Raipur (C.G.) payable at Raipur (C.G.) should be enclosed along with EMD should be submitted. The details of DD should be mentioned on the outer side of the envelope-I also. Please note carefully that in absence of aforesaid requisite tender fee & EMD in envelope-I, bids shall not be considered for further evaluation. The bidders are requested to keep themselves in touch with this office/ visit our website regularly to keep themselves updated with any amendment/ change in terms and condition of tender.

The tender in the prescribed tender form with earnest money should be dropped in the tender box up to 15:00 Hrs. on or before 15.10.2020. The tenders, duly filled, shall be accepted up to 15:00 Hrs. on the due date. The techno-commercial bids shall be opened at 15:30 Hrs on the due date in presence of those bidders who choose to be present. In case of holiday declared by the government on the scheduled date, the last date for submission and opening of tender will automatically be transferred on next working day. Offers without earnest money will be rejected.

The Chief Engineer (Communication & Telemetry) CSPTCL, Bhilai reserves the right to reject the tender partially or fully without assigning any reason whatsoever.

Chief Engineer  
(Communication & Telemetry)  
CSPTCL, Bhilai

**Note:-**

- Any notice for extension of due date of tender opening shall not be published in Newspaper. It will be displayed only on official website of the company.



749

## SCHEDULE-I

### TERMS AND CONDITIONS OF TENDERS

1. Sealed offers are invited from experienced & eligible outsourcing agencies for deployment of 04 Nos. Security Guards through outsourcing under CE(C&TM), CSPTCL, Bhilai for a period of one year.
2. Offer must be submitted in sealed covers addressed to the CE(C&TM), CSPTCL, Bhilai with the name of work, due date of opening and the name of the bidder super scribed on the cover/ envelopes.
3. One firm/ contractors shall submit only one offer /tender. If more than one offer is submitted Power Transmission Co. Ltd. will have right to reject any or all his offer (s) without assigning any reason and EMD may be forfeited.
4. Bidders are required to furnish Earnest Money amounting to **Rs. 7000/- (Rs Seven thousand only)**, in shape of demand draft/pay order/Banker's Cheque (Cheque will not be accepted) in favour of Manager (RAO), CSPTCL, Raipur C.G., drawn on any Govt. or scheduled bank at Raipur only.  
**No interest shall be paid on the Earnest Money.**
5. **MANER OF SUBMISSION OF TENDER:-**
  - a) The tenders shall be submitted in the office of CE(C&TM), CSPTCL, Bhilai on or before **15.10.2020 up to 3.00 PM** only and will be opened on the same day at 3.30 PM. Tender offers received without Earnest Money will not be considered.
  - b) Envelope-I : In the first envelope the required Earnest Money Deposit (**Rs. 7000/-**) in proper form should be enclosed and it must be super scribed clearly as Tender name and No, EMD with amount, due date of opening, and name of firm with address telephone/mobile numbers for contact and addressed to CE(C&TM), CSPTCL, Bhilai
  - c) Envelope-II : The Second envelope should be super scribed as "Technical & Commercial Bid "Tender Specification No., due date of opening, and name of firm with address, telephone /mobile numbers for contact and addressed to the CE(C&TM), CSPTCL, Bhilai, This envelop must contain all the documents in original issued from this office except the price bid. If the firm wishes to enclose any other supporting documents the same must be duly signed attested on each page and should be in envelope number -II only.
  - d) Envelope-III : The Third envelope should be superscripted as "Price Bid" Tender name and No. due DATE of opening, and name of firm with address, telephone/mobile number for contract and addressed to the CE(C&TM), CSPTCL, Bhilai . This envelop must contain only the price bid issued from this office attached with the tender documents in original.
  - e) All the three envelopes will be enclosed in a IV<sup>th</sup> envelope with super scribed as "Tender No. and Due date i.e. date of opening of tender" and Name of the firm with complete address, phone & mobile numbers for contact and must be addressed to "CE(C&TM), CSPTCL, Bhilai, ".
6. First of all, envelope of Earnest Money will be opened and verified. If this is found in order, then only second part of the tender i.e. technical & commercial bid of tender will be opened and finally the price bid of the Bidder, who has successfully crossed two stages of opening, will be opened (subject to conditions) if found necessary the price bid may be opened later for which new date/ time will be intimated accordingly.
7. The Earnest Money will be refunded to un-successful Bidder within the reasonable time. The Earnest Money deposited by the successful Bidder will be released after the acceptance of security deposit, but shall be forfeited, if the contractor fails to execute the contract after intimation of the acceptance of his bid.
8. This forfeiture shall be without prejudice to the right of the Power Transmission Co. Ltd. to recover further damages, if any, from the tender.



9. **SECURITY DEPOSIT:-**

The successful bidder will be required to deposit 10% amount of the contract price as security deposit in the form of FDR pledged in favor of Manager RAO, CSPTCL, Raipur payable at Raipur & valid up to scheduled completion date of contract plus eight months.

OR

The contractor shall furnish a bank guarantee from a nationalized/scheduled bank for an amount of 10% (ten percent) of the value of the order as a contract security. This bank guarantee shall be kept valid for a period exceeding the scheduled completion date by two months with claim period of further six months. In the event of extension of contract period, the validity of the bank guarantee shall be suitably extended on stamp paper worth Rs. 250/- or as per the prevailing legal requirements/ any other amount as per the C.G. State Stamp Duty Act in the prescribed form of CSPTCL.

**No interest shall be paid by CSPTCL on the security deposit.** In case of non-fulfillment of contractual obligations by the contractor the security deposit shall be forfeited. The FDR/BG shall be pledged/submitted within 30 days from date of issue of work/order.

**The Security Deposit shall be refunded after having completed the contract satisfactorily and issue of no dues / liability certificate by the OIC of the work.**

10. Bidders must fill up complete tender form and should submit in original duly signed all pages by the competent person of the firm. The document should be free from over writing. Any tender not bearing the signature in all the documents accompanying the tender may be liable for rejection.

11. Bidders should submit copies of following documents alongwith the tender:-

- (a) Labour License
- (b) Income Tax details along with PAN Card
- (c) GSTN Registration
- (d) EPF Registration
- (e) Employees security Insurance (ESI)
- (f) Arrangements on weekly off, festival and National holidays.

12. The Bidders shall furnish last Income Tax clearance certificate and copy of return filed for last 3 years with the tender document. Alternatively, the contractor shall give valid reasons for his inability to furnish such Certificate with documentary proof. The CSPTCL reserves the right to reject any tender if the income tax clearance Certificate are not submitted.

13. Tenders which do not fulfill all or any of the above conditions or incomplete in any respect are liable to be rejected.

14. The submission of a tender by the contractor implies that he has read and accepted the instructions, the conditions of the contract etc. and has made himself aware of the scope of the work to be done and local conditions and other factors bearing on the execution of the work.

15. After acceptance of rates the CSPTCL, will not pay any extra charges for any reasons whatsoever even in case the contractor later on to have misjudged the conditions of the contract.

16. **RATES:-**

The bidders are required to quote their profit on and above base rates. Base rates (inclusive of EPF, ESI, Bonus and Leave wages) are given at sl. no. 19 "BASE RATES" of schedule-II of tender specification. The profit quoted both in words & figures at column-5 of the PRICE BID (schedule-III) In case of deviation of rates in figures and words, rates quoted in words shall prevail.

The contractors must quote his profit in multiple of Indian rupees on and above the base rate. ***Profit quoted zero or in paisa or in decimal or in percentage shall not be accepted.***

17. It shall not be obligatory for the CSPTCL or its officer to accept the lowest tender. The authority for the acceptance of the tender will rest with the CSPTCL, which does not bind itself to assign any reason for declining to consider any particular tender or tenders.
18. Further, information required (if any) may be obtained from the office of the CE(C&TM)CSPTCL, Bhilai.
19. All matters arising out of or in any way connected with this contract shall be deemed to have arisen in Durg and only the competent Court in Durg shall be the jurisdiction to determine the same.
20. The tender received after the due date and time shall not be accepted.
21. The CSPTCL reserves the right to accept/ reject any tender without assigning any reason thereof.
22. As per requirement, any time the quantity indicated in schedule – III may increase or decrease by giving one week notice but the quoted rate shall remain firm. The same will be binding on the contractor and will not have any claim for the quantity altered.
23. These conditions of tender shall form part of the contract and any breach of the terms of this notice shall be deemed to be a breach of the contract.
24. The validity of the offer must be minimum 120 days from the date of the opening of price bid.

Chief Engineer  
(Communication & Telemetry)  
CSPTCL, Bhilai

O/c *[Signature]*  
*[Signature]*