

CIN- U40108CT2003SGC0158200**CHHATTISGARH STATE POWER TRANSMISSION COMPANY LIMITED**

(A Govt. of Chhattisgarh Undertaking)

O/o Chief Engineer (S/s:O&M) CSPTCL Bilaspur

Address:- Raipur Road Tifra Distt.-Bilaspur (C.G.) 495001

Website www.cspc.co.in, e-mail:-cessionm.bilaspur@cspc.co.in Phone/Fax-07752-493537**02-17/PUR/T-98/1239****Bilaspur, Date: 08/12/2020****TENDER No.****02-17/Pur/T-98/ 1239 dtd. 08/12/2020**

Tender for providing Attendant Gr.III (Helper) staff on outsourcing basis for EHV S/S under CE(S/S- O&M) CSPTCL, Bilaspur.

LAST DATE OF SALE OF TENDER DOCUMENTS	30/12/2020 TIME 17:00 HRS.
LAST DATE & TIME OF SUBMISSION OF TENDER	31/12/2020 TIME 14:00 HRS.
DATE & TIME OF OPENING OF TENDER (TECHNO-COMMERCIAL)	31/12/2020 TIME 14:30 HRS.

PRICE: ₹. 1120.00
(Including GST @12%)

PRICE: ₹. 1180.00

(If downloaded from company website Including GST @12%)

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O/o Chief Engineer (S/s:O&M) CSPTCL Bilaspur

Address:- Raipur Road Tifra Distt.-Bilaspur (C.G.) 495001

Website www.cspc.co.in, e-mail:-cessonm.bilaspur@cspc.co.in Phone/Fax-07752-493537

02-17/PUR/T-98/1239

Bilaspur, Date: 08/12/2020

**Tender for providing Attendant Gr.(Helper) staff for EHV S/S under
CE (S/S- O&M) CSPTCL, Bilaspur.**

Tender document Serial No. _____ Date _____

ISSUED to M/s _____

Cost of Tender documents ₹. 1,120/- (in words) ₹ One thousand one hundred twenty only.

Cost of Tender documents ₹. 1,180/- in words ₹ One thousand one hundred Eighty only, if downloaded from company website.

Received vide D.D./M.R. No. _____ Dated _____

Name of the Bank _____.

Signature & Seal of Issuing Authority

Office of Chief Engineer (S/s: O&M) CSPTCL Bilaspur

Address: - Raipur Road Tifra Distt.-Bilaspur (C.G.) 495001

Website www.cspc.co.in, e-mail:-cessonm.bilaspur@cspc.co.in Phone/Fax-07752-493537**TENDER FORM**

The CE (S/S-O&M) Bilaspur hereby tender and offer (subject to the Company's conditions of tendering) on behalf of the Chhattisgarh State Power Transmission Co. Ltd. against tender for security including cleaning work and which are described or referred in the Details of scope of work attached to tender document No. 02-17/Pur/T-98/1239 dtd 08/12/2020 and its enclosure/ Schedules copies of which are annexed here to, under the terms thereof are to be executed and done by the contractor. To perform and observe the provisions and agreements or the part of the contract contained in tender or reasonable to be referred from the said tender documents at the rates sets out after acceptance of tender.

The questionnaire enclosed with this tender document has been fully answered and is enclosed herewith (if the questionnaire is not answered in full, the answer to various question may be taken so as to be advantageous to the Company unless contrary is mentioned in the body of the tender.)

Signed this 08/12/2020

Yours faithfully,

(Smt. Madhu Minj)
Superintending Engineer
O/o CE (S/s: O&M) CSPTCL, Bilaspur

CIN- U40108CT2003SGC0158200

CHHATTISGARH STATE POWER TRANSMISSION COMPANY LIMITED

(A Govt. of Chhattisgarh Undertaking)

O/o Chief Engineer (S/s:O&M) CSPTCL Bilaspur

Address:- Raipur Road Tifra Distt.-Bilaspur (C.G.) 495001

Website www.cspc.co.in, e-mail:-cessionm.bilaspur@cspc.co.in Phone/Fax-07752-493537

02-17/PUR/T-98/1239

Bilaspur, Date: 08/12/2020

NOTICE INVITING TENDER

Sealed tenders are invited from experienced Contractors for following work :-

Sl. No.	Tender No.	Particulars of works	Quantity	Cost of tender document (In Rs.)	E.M.D. (in Rs.)	Due date of opening
1	02-17/ Pur/T-98 1239	Tender for providing Attendant Gr.III(Helper) staff for EHV S/S under CE (S/S-O&M) CSPTCL, Bilaspur	37 Nos.	₹.1120/- & ₹.1180/- If downloaded from company website	₹.65,000/--	31/12/2020 14:30Hrs.

NOTE: - In case any of the above date is declared as holiday then the particular date will be automatically shifted to the next working day.

TERMS AND CONDITIONS:-

- The tender document can be obtained from the office of the **CE (S/S-O&M) Bilaspur** in person on payment of cost of tender documents in the form of DD only made out in the name of **RAO CSPTCL Bilaspur** accompanied with firm's application on its letter head. If tender document is required by post, ₹ 250/- is to be paid by DD along with the cost of documents. If more than one tender document is required separate DDs should be furnished for each tender. CSPTCL shall not be responsible for any postal delay regarding receipt/non-receipt of tender documents.
- Tender documents and the detailed specification could be issued on any working day up to 15:00 hrs. on one day before the due date. The tenders, duly filled, shall be dropped in tender box up to 14:00 hrs. on the due date.
- The Company reserves the right to accept or reject any or all the offers in part or full without assigning any reason whatsoever.
- The tender document can also be downloaded from official web site of CSPTCL www.cspc.gov. in and required tender fee can be submitted along with bid in the form of D.D. in the name of **RAO CSPTCL Bilaspur**

Yours faithfully,

(Smt. Madhu Minj)
Superintending Engineer
O/o CE (S/s: O&M) CSPTCL, Bilaspur

SECTION – I

INSTRUCTIONS FOR BIDDERS

- 1.1 Sealed offers are invited by the **Chief Engineer (S/s-O&M) C.G. State Power Transmission Co. Ltd, Tifra, Bilaspur – 495001**, for providing Attendant Gr.III (Helper) staff for EHV S/S under **Chief Engineer (S/s-O&M) CSPTCL Bilaspur** as per terms of specification attached.
- 1.2 The tenders duly filled in shall be dropped/get dropped in the specified tender box up to 14:00 Hrs. on or before the due date. **Any other means of delivery shall not be accepted.** No receipt of tender shall be issued in any case. The due date of submission of tender is**2020** till 14.00 Hrs. and date of opening of tender is**2020** at 14:30 hrs in the O/O **Chief Engineer (S/s-O&M) CSPTCL Bilaspur**. Tender box shall be sealed at 14.00 Hrs on**2020** and in no case tenders shall be allowed to be dropped after 14.00 Hrs.

1.3 **PRE-BID QUALIFYING REQUIREMENTS:-**

The offer of those bidders who fulfils following criteria will only be considered. Bidders must enclose the documents in support of pre-bid qualifying conditions without which the tender will summarily be rejected and no correspondence in this regard will be made/ entertained. Therefore bidder must ensure submission of relevant documents in support of pre-bid qualifying requirement along with bid as follows :-

- a) The Bidder should have valid labour license for providing manpower issued by Labour Department, Govt. of CG. Bidder should submit self attested copy of valid labour license. or shall submit an undertaking with the tender offer mentioning that he will submit the labour license within 30 days from the date of issue of LOA. The format of undertaking is enclosed as Annexure-IV.
- b) Bidder must have ES insurance registration/license .Bidder should submit self attested copy of ES insurance registration.
- c) Bidder should have PF code No. issued by the competent authority under the provision of Employee Provident Funds and Miscellaneous Provisions Act-1952 and submit the self attested copy of PF registration.
- d) The bidder must have minimum average annual turnover (MAAT) for best 3 year out of last 5 years (FY 2015-16 to 2019-20) equal to ₹. **93 lakh**. Self attested copies of the audited Balance sheets and profit and loss account for last 5 years should be furnished. For calculation of turnover, other income indicated in balance sheet shall not be taken into account. The bidders should currently have liquid assets (LA) and/or evidence of access to or availability of credit facilities of not less than ₹.09 Lakhs, so that the contractor shall be capable for making two month payment to their staff from his own resources, In case bill payment to the contractor from CSPTCL is delayed due to the reason, whatsoever. A certificate of C.A. indicating details (breakup) of available liquid asset should be furnished in support of this.
- e) The Bidder should have a valid GST registration number.

The documentary evidence in support of (a), (b), (c), (d) & (e) above shall be submitted along with tender.

Other Terms & Conditions of tender are given below:

- 1.4 **THREE PART BID:-** Sealed Tender are invited in Duplicate on three part basis, One envelope containing the E.M.D. clearly super scribed with the Name of the tender, Second envelope should contain the tender form with required documents (Techno-commercial details and other documents) and Third envelope should contain the price bid. All the three envelopes shall be kept in one large sealed envelope, addressed to the **Chief Engineer (S/s-O&M) CSPTCL, Tifra Bilaspur**, with the name of work,

tender specification number, due date of tender, amount & mode of E.M.D. and name of the bidder super scribed on the cover.

1.5 **SCOPE OF WORKS:-**

To assist the gang leaders, Asstt. Line man/Lineman/Line supervisor and above in discharging, constructional, erection, installation and maintenance activities associated with EHV sub-stations & their equipments under the supervision of company's authorized personnel within the preview of Indian Electricity Act in force.

1.6 **QUALIFICATION :-**

- The Attendant Gr.III (Helper) should have minimum educational qualification of 10th pass.
- The Attendant Gr.III (Helper) should have minimum 18 year age and maximum 40 year age.
- The persons engaged under this contract shall be obedient & well behaved.
- They will have no criminal record apparently.

1.7 **DUTIES & WORKING TIME:-**

It is contractor's responsibility to provide Attendant Gr.-III (Helper) for normal field working of 8 hours including holidays & Sundays. He will also provide in emergency beyond 8 Hrs. of normal working hours, if so required including in odd hours. Non compliance in this regards will be treated as breach of contract.

1.8 Bidders are required to submit their offer with complete information as desired in various Schedules. They may also enclose separate sheet wherever necessary.

1.9 **VALIDITY:** Full descriptive particulars and complete specifications should accompany the offer. Offers should be kept open for acceptance for at least 180 days from the date of opening.

1.10 Offers through Telegraph/Fax/E-mail will not be considered.

1.11 **EARNEST MONEY:** Each bidder shall submit an earnest money of **₹.61,600.00 (₹. Sixty One Thousand Six Hundred)** Only along with submission of quotation in a separate envelope. The tenders not accompanied with earnest money or not accompanied with inadequate earnest money will summarily be rejected and returned unopened. No interest shall be payable on the earnest money deposited by the bidder.

1.12 **FORM OF EARNEST MONEY DEPOSIT:** The earnest money deposit can be furnished in form of Bank Draft issued by Nationalized/Scheduled Bank payable to the RAO CSPTCL, Bilaspur

1.13 **FORFEITURE OF EARNEST MONEY DEPOSIT:** It should be clearly understood that in the event of bidder failing to accept or execute the detailed orders, if order is placed within the validity period of the offer (as per clause 1.9) , the full amount of earnest money will be forfeited, and Company's decision in this respect will final and binding on the bidder.

1.14 The contractor shall be responsible for payment of wages to each staff up to the 10th of each month. The payment of wages must be in accordance with the provisions of the labour law and as minimum wages declared by Labour commissioner, Govt. of CG. It will be binding on the contractor for monthly payment of Bonus @ 8.33%, Leave wages @ 6%, and to deposit EPF part of their contribution @13 %, ESI@3.25% or Workman compensation as accounted in the base charge.

- 1.15 **GOODS & SERVICE TAX (GST)** :- The bidder's have to be submit the GST registration copy at the time of opening of Techno commercial bid along with all other necessary documents. Goods & Service tax will be reimbursed to the contractor against the document of actual GST paid covered under this tender/order works.
- 1.16 **PERIOD OF CONTRACT:** - The contract period will be for the period of 01 (One) YEAR from date of issue of order. It may be extended for further period of six month or the contract period may be curtailed as desired by CSPTCL
- 1.17 **EXTENSION CLAUSE:**
- a) The order can be extended for 50% of original quantity.
 - b) The contract will be for One year from date of issue of order. It may be extended for further period of Six month or the contract period may be curtailed as desired by CSPTCL.
- 1.18 **AGREEMENT:** The contractor will execute an agreement on non-judicial stamp paper worth ₹. 300/- with revenue stamp of ₹. 01 (one) affixed on it, as per the Annexure-I enclosed with this tender document. The cost of stamp paper etc. shall be borne by the contractor. The agreement is to be executed within 15 days from the date of order for execution of contract award for providing Attendant Gr.(Helper) staff for 132 KV S/S for 2020-21.
- 1.19 **SECURITY DEPOSIT:** The contractor shall furnish security deposit either in form of DD drawn in favour of **RAO CSPTCL, Bilaspur** or FDR pledged with the **RAO CSPTCL, Bilaspur** or in the form of Bank Guarantee from Nationalized/Scheduled Bank for an amount of 10% of one year's contract value (including GST/Cess etc. if any) for faithful performance of the order and to cover the guarantee period. The SD shall be submitted within 30 days of receipt of LOA and shall be kept valid for period covering the completion date plus 6 months. In the event of extension of completion date, the validity of the bank guarantee shall also be suitably extended. The bank guarantee shall be executed in stamp paper, as per annexure attached with this tender document, worth ₹. 300/- or as per the prevailing legal requirements. The cost of stamp paper shall be borne by the bidder. No interest shall be payable on the Security Deposit.
- If bidder fails to submit Security Deposit/Bank Guarantee within 30 days from the date of issue of LOA, the work allotted to them will be distributed among other bidders as per company's rule.
- Without acceptance of security deposit by order placing authority, no any bill will accepted by the OIC and no any payment will be released to the contractor.**
- 1.20 **FORFEITURE OF SECURITY DEPOSIT:-** In the event of contractors committing a breach on any of the terms & conditions laid down in the contract, at any time for enforcement in their duties, the Company may forfeit security deposit and cancel the order by giving notice in writing in this behalf . Any dispute arising out of this contract is to be referred to the CSPTCL whose decision in the matter shall be final and binding on contractor.
- 1.21 **PENALTY :**
- If the contractor/bidder fails to perform the work as per specification, the penalty shall be levied as under:-
- i. In the event of contractor's staff absconding from the place of duty (i.e. none of the staff are available) or fails to perform the assigned job as defined under "scope of work" or bidder failing to arrange suitable substitute then a penalty of ₹. 500/- shall be deducted against each such event.
- If the staff engaged by contractor remains absent from duty, then the CSPTCL has the right to recover the expenditure incurred, from contractor for making alternate arrangement during such event.

- ii. If the contractor fails to execute the contract, from the date of handing over of site within stipulated time frame, the CSPTCL shall recover from the contractor as penalty a sum of half percent (0.5%) of the monthly contract price of the work for each calendar week of delay. The total penalty shall not exceed 10% (Ten percent) of the contract price. Alternatively, work may be got done through other agency/contractor on account and at the risk of the contractor; OR CSPTCL may cancel the contract for the in-completed work, with liability recoverable from the contractor, as assessed by the CSPTCL.
- iii. If under-qualified persons of the contractor are observed on duty, then a penalty of ₹. 10000/- will be deducted from their bill whenever noticed. In case same default is noticed again, then provisions for termination of contract shall apply.
- iv. If the contractor fails to make payment to deployed staff up to the 10th of every month, then a penalty of Rs. 500/- per day shall be deducted against each such event. In case the same is repeated for 3 times during current contract period then this will affect the performance of the contractor for participation in next tender and the contractor may be debarred/black listed also.

1.22 **INCOME TAX DEDUCTION:** Deduction towards income tax will be made from the contractor's bills as per rules enforce.

1.23 **OBSERVANCE OF RULES & REGULATIONS:**

- a) The work under this agreement shall attract all the laws for the time being enforce in the State of Chhattisgarh.
- b) The work will be carried out by observing all the rules and regulations regarding safety from any type of accident which if takes places would be the contractor's responsibility. The contractor shall be responsible for payment of all compensation as applicable from time to time to their workman engaged on the work in the event of any accident.
- c) The contractor shall obtain necessary license under the Contract Labour Act, 1970, and shall fully comply with requirement of all labour laws including Minimum Wages Act, 1948, Industrial Disputes Act, 1947, Workmen's Compensation Act, 1923, Industrial Employment (Standing Orders) Act, 1946, Employees Provident Funds and Miscellaneous Provisions Act, 1952, and Contract Labour Regulation & Abolition Act. 1970. In case of violation of any Law, Rules & Regulations as mentioned above, being registered in competent Court and in the event of any penalty/fine imposed on CSPTCL due to default of contractor, the CSPTCL reserves the right to recover such amount from contractor's bills/SD or by any other lawful means as it may deem fit and proper. The decision of the CSPTCL shall be final & binding on the contractor.
- d) The contractor shall be liable to pay his contribution and the employee's contribution to the State Employee Insurance Scheme in respect of all labour employed by him for the execution of the contract, in accordance with the provision of "The Employees State Insurance Act, 1948" as amended from time to time where ever it is applicable in the state otherwise they must have Insurance policy under workman compensation act. In case the contractor fails to submit full details of his account of labour employed and the contribution payable, the Executive Engineer concern shall recover from the running bills of Contractor an amount of contribution as assessed by him. The amount so recovered shall be adjusted against the actual contribution payable for Employees State Insurance.

- 1.24 **PAYMENT:** The contractor shall be permitted to raise one bill, to be submitted in quadruplicate (four copies) in each calendar month pertaining to each Sub-Station, the contractor shall submit his bill complete in all respect every month. The payment shall be made within 30 days time after last day of the billing cycle **provided other formalities are completed** and also deducting the statutory levies & other deductions, if any. However no interest shall be paid if payment delayed due to unavoidable situation. The contractor has to furnish proof of submission of Provident Fund in respect of the staff employed by him with the monthly bill including certificate of payment (along with details of payment to their employees either through account payee cheque / DD or electronic transfer) made to all of his employees engaged for the works for the bill period.
- 1.25 **E.P.F. DEDUCTION :-** As per the relevant provisions under Employees Provident Funds and Miscellaneous Provisions Act, 1952, the bidder will have to furnish full particulars of EPF contribution in respect of employee engaged by him. All such details will have to be furnished along with the bill without which the bill will not be accepted. It is mandatory for the contractor/bidder to pay EPF of all the employees engaged for work in the S/S of CSPTCL against this tender in single EPF challan against each Sub-Station only, so that CSPTCL can verify the details of number of employees and their PF deduction conveniently. The concern EE (S/S) division will verify the details of each employee EPF Number and amount paid by the contractor to the commissioner EPF office.
- 1.26 **INSURANCE CONCERNING TO STAFF OF CONTRACTOR:** - The contractor will arrange insurance policies for arranging payments to his staff injured on duty of sufficient amount. In case of any such happening, Contractor will be liable for payments to workers/staff engaged as per existing rules. CSPTCL will not make any such payment to the contractor's staff or any compensation etc. except as per the amount of maintenance staff ordered to the contractor. The sub-station will be governed by the rules & acts of Factories Act as in existence.
- 1.27 The terms and conditions and specifications mentioned in tender specification shall be binding on the bidders and no condition or stipulation contrary to our condition shall be applicable. Please note that the bidders who do not accept terms and conditions stipulated in this tender specification, their offers are liable to be out rightly rejected without assigning any reason what-so-ever. Each page of TC Bid and Price Bid shall be signed by the bidder & affixed the seal.
- 1.28 **Punitive Actions :** In case of defaults by the contractor such as non-execution of work, violation/breach of terms and conditions of the contract/submission of fabricated or fraudulent supportive documents etc., the CSPTCL shall take any one or all the punitive actions given below depending on the extent and seriousness of the default committed :-
- a) Debar/blacklist the firm for future business for a specified period.
 - b) Cancel the contract partially or fully as outlined in Penalty Clause.
 - c) Impose a suitable penalty on account of financial loss to CSPTCL by the contractor due to default against the contract.
- 1.29 **Arbitration:** If, at any time any question, dispute or difference, whatsoever shall arise between the CSPTCL and the bidder, upon, or in relation to or in connection with the Contract, either party may forthwith give to the other, notice in writing of the arise of such question, dispute or difference and the same shall be referred to the adjudication of two arbitrators. In this case one to be nominated by the CSPTCL and the other to be nominated by the bidder or in the case said arbitrators not agreeing, then to the adjudication of the Umpire, to be appointed by the arbitrators, whose decision shall be final and binding on the parties under the provision of the Indian Arbitration Act, 1940 with its latest amendments, and of the rules there-under any statutory modification

thereof shall be deemed to apply. The arbitrators or the Umpire, as the case may be, are bound to give a detailed speaking award assigning reasons for the findings.

Service under the contract shall be continued by the Contractor/bidder during the arbitration proceedings, unless otherwise, directed in writing by the CSPTCL or unless the matter is such that the work cannot possibly be continued until the decision of the arbitrators or of the Umpire, as the case may be, is issued.

- 1.30 **Jurisdiction**:- All disputes, if any or claim arising out of the contract, agreement, purchase order etc. shall be triable in the competent court at Bilaspur from where the order is placed and in no other courts.

SECTION – II
TERMS AND CONDITIONS

- 2.1 The contractor will deploy following category personnel with respective minimum qualification, passed from any recognized institution for each sub-station. The personnel engaged must be domicile of Chhattisgarh state & the contractor has to submit the domicile certificate along with valid ID card issued by Govt. department e.g. Aadhar Card (UID)/ Driving License/Voter ID of the personnel so engaged. The contractor has to submit age proof certificate for Attendant Grade (Helper) and proof of qualification (as mentioned below) at the time of deployment of staff to OIC. .

Sl.	Category of Personnel to be engaged	Minimum qualification
1.	Attendant Grade (Helper) (Un-skilled)	10 th pass

- 2.2 Officer-in-charge –The respective Executive Engineer (Sub-station) Dn. will be the Officer in-charge (OIC).
- 2.3 Control room/store room will not be used by contractor's staff for accommodation purpose.
- 2.4 Allotment of residential quarter on minimum requirement basis may be considered by CSPTCL on availability basis and on payment of quarter rental fee and electricity bill.
- 2.5 Necessary material/equipments like torch, gumboot, raincoat, first-aid box with all kits, photo identity card duly signed by In-charge officer etc. will be arranged by contractor at his own cost.

- 2.6 **Prices**- The rates for the Attendant Gr-III (Helper) (monthly) shall be in following parts as indicated below:-

1. a) **Base Rate:-** The Base rate is the rate of wages determined by the Labour Commissioner, Govt. of C.G. applicable on the date of issue of this tender under relevant provision of Minimum Wages Act-1948 for Un-skilled/Unskilled category of worker. This rate is variable (as per wages declared by Labour Commissioner, Govt. of C.G. from time to time).
- b) **Base charge:** - The base charge includes base rate along with all the specific charges/Mandatory payments. e.g. EPF, Insurance, Leave & Bonus.

Specific Charges includes the actual expenses against the payment of EPF/ESI/Bonus. The details of these charges are mentioned below:-

- I. EPF @ of 13% (on minimum wages fixed by the Labour Commissioner Govt. of C.G.as amended from time to time) to be remitted along with the contribution from the labour to the EPF Commissioner regularly and obeying all other legal conditions as per Act. The original Electronic Challan cum receipt shall be submitted for passing the bills.
- II. The ES Insurance @ of 3.25% (on minimum wages fixed by the Labour Commissioner Govt. of C.G.as amended from time to time) to be remitted along with the contribution from the labour to the concern authority and obey all other applicable legal conditions as per Act. The payment of monthly bills submitted by contractor shall be released after production of original documentary evidence towards payment of ESI to concerned department. The contractor shall also submit the original documentary evidence for insurance policy taken under workman compensation act and personal accident. The payment of monthly bills submitted by contractor shall be released after production of original documentary evidence.

If order is placed to the contractor for more than 01 Division then the original receipt of EPF, ESI and other documents will be attested from the Executive Engineer where the original receipt of EPF, ESI & other

documents submitted along with bill and photocopy of the EPF, ESI & other documents shall be given to the other division for passing the bills.

- III. Bonus @ 8.33% of base rate to the eligible employee as per the law applicable. The payment against Bonus (@8.33%) will be made on production of original documentary evidence towards payment of Bonus amount to Sub-station Attendant duly authenticated by the Executive Engineer in charge.
- IV. Leave wages @ of 6.00% to the eligible employee as per the law applicable. The payment against Leave wages @ of 6.00% will be made on production of original documentary evidence towards payment of leave wages amount to Helper duly authenticated by the Executive Engineer in charge.

2. Base charge is indicated below:-

SI	Payment Head	For Un-Skilled Attendant Gr.III (Helper) (in ₹.) for B category City
1	Monthly minimum wages including variable D.A. prevailing as on (01.10.20 to 31.03.21) (Base Rate)	9,220.00
2	EPF @ 13%	1,198.60
3	E.S. Insurance @ 3.25%	299.65
4	Bonus@ 8.33%	768.03
5	Leave wages @ 6%	553.20
6	Total(Rounded off)	12,039.48

SI	Payment Head	For Un-Skilled Attendant Gr.III (Helper) (in ₹.) for C category City
1	Monthly minimum wages including variable D.A. prevailing as on (01.10.20 to 31.03.21) (Base Rate)	8,960.00
2	EPF @ 13%	1,164.80
3	E.S. Insurance @ 3.25%	291.20
4	Bonus@ 8.33%	746.37
5	Leave wages @ 6%	537.60
6	Total(Rounded off)	11,699.97

Note 1:- The base rates mentioned above are based on the minimum wages declared (for category-B & C city/town place defined for specified regions) by the labour Department, Govt. Of. C.G., Raipur for the period 01.10.20 to 31.03.21. The base charges calculated above at Sl.No.2 is by considering the minimum wages specified for that category-A i.e. on higher side and are inclusive of all the Mandatory payments e.g. EPF, Insurance, Leave wages and Bonus, etc. However, the base charges shall be escalated at the time of revision of EPF, ESI rate & minimum wages declared by the Labour Department, Govt. of C.G variation.

Note 2:- As the Base charge is calculated on the basis of rate declared by Labour Commissioner C.G. vide Notification order No. (a) आठ/न्यूवे./भ.आ./2020/4502 dtd. 29.09.2020, thus one day salary will be calculated on the basis of notification clause-B(1), which is reproduced below.

.....यदि किसी कर्मचारी ने अधिनियम एवं उसके अंतर्गत बनाये गये नियम के अनुसार संबंधित कैलेंडर मास के समस्त अवकाश के दिनों का लाभ उठाया हो और यदि किसी संदर्भ में एक दिन का वेतन संगणित करना हो तो उपरोक्तानुसार निर्धारित मासिक वेतन को 26 से भाग देकर संगणित किया जाएगा ...।

Note 3:- In case, the lowest rate is quoted by more than one firm, then successful bidder among the lowest bidders shall be decided on the basis of lottery. Lottery will be drawn in presence of representatives of the firms. After drawal of lottery no any claim

shall be entertained from any of the bidder. A form of under taking annexed with the tender is to be signed by the tenderer necessarily in this respect

All these transactions/payment should be made to the concern department and labour by Contractor through account payee cheque / DD/ electronic transfer only.

2.7 Price Bid: Price bid has to be submitted in prescribed format only as per Schedule-III.

The base charges that to be paid by contractor will be variable depending upon rate declared by Labour Department from time to time. However the Rate quoted over & above base charges in price bid shall be FIRM throughout contract period which will include administrative & supervision charges and Profit. The rates quoted in Percentage will not be considered. Bidder should quote lowest rate without taxes and duties. This quoted rate (over and above base charges) will remain fixed for the entire contract period & extension period given, if any.

GST/Cess, if any shall be paid extra by CSPTCL at actual. The offer with the rates given in any form/Proforma, other than that mentioned in Schedule-III shall be liable for rejection.

The rate (over and above base charges) shall be quoted in FIRM Rupees (rate in words should also be mentioned along with figures). Lowest bidder (L-1) shall be evaluated on the basis of total value of contract. All amounts should be rounded-off to two decimal places.

Price bid must be without any assumption, condition, qualification, reservation or variation. Conditional tender offer or offers at variance from prescribed specification shall be turned ineligible.

2.8 TERMINATION OF CONTRACT AWARD:-

This contract can be terminated at any time by giving one month's notice by the CSPTCL .

2.9 CONTRACTOR'S LIABILITY FOR LOSS, DAMAGE, ACCIDENT, ETC.:

- a) The contractor shall indemnify and save the CSPTCL against all actions, suits, claims, demands, costs or expenses arising in connection with injury suffered prior to the date when the work shall have been taken over by person employed by the contractor, his subcontractor on the works whether under the General law or under the Workmen's Compensation Act. 1923 or any other statutes or law in force dealing with the question of the liability of the employers and shall so take steps properly to ensure against any claims there under.
- b) On the occurrence of an accident which results in the death of any of the workmen employed by the contractor or which is so serious as to be likely to result in death of any such workman, the contractor shall intimate in writing within 24 hours of happening of such accident to the concerned Executive Engineer of the CSPTCL related to all concerned the fact of such accident. The contractor shall indemnify the CSPTCL, against all loss or damage sustained resulting due to directly or indirectly from contractor's failure, including all liabilities, if any, under the Workmen's Compensation Act., or otherwise to conform to the provision of the said Act, in regard to such accident/incident.
- c) In the event of any claim, being made, any action brought against the CSPTCL, any dispute arising out of the matter referred to or in respect of which to contract is liable under this clause; the contractor shall immediately notify thereof. And he shall, with the assistance, if he so requires from the CSPTCL but at the sole expense of all liabilities the contractor will conduct all negotiations for the settlement of the same or any litigation that may arise, there from. In such case, the CSPTCL shall at the expense of the contractor, will provide assistance for any such purposes.

- d) In the event of an accident, compensation if any may become payable under Workmen's Compensation Act 1923 should be responsibility of the contractor.
- e) The amount of all costs, damages or expenses or other sums which under this clause or any other terms & conditions of contract shall be payable by the contractor to the CSPTCL or same may be deducted by the CSPTCL from any money due/becoming due to the contractor under the same or any other contract terms & conditions. Without any prejudice CSPTCL right to recover the same by ordinary process of law.

WORKERS ENGAGED BY THE CONTRACTOR:

- i. The CSPTCL will not be in any manner, responsible for any act, omission or commission of the workers engaged by Contractor and no claim in this respect will lie on the CSPTCL. If any such claim is made against the CSPTCL by any worker engaged/employed by the Contractor, which the CSPTCL is obliged to discharge by virtue of any statute of any provision of law and rules due to mere fact of the workers of the Contractor working at the Sub-station premises or otherwise, the Contractor will be liable to indemnify/reimburse the CSPTCL all the money paid in addition to the expenses incurred.
 - ii. The Contractor shall be responsible in respect of the employment or non-employment of the working force engaged by him at his own level and the CSPTCL shall have no role to play in the said matter. In case any loss is caused to the CSPTCL by the working force of the contractor, by the deeds or litigation, then the Contractor shall have to bear the cost of such litigation along with the value of the loss caused.
 - iii. The Contractor shall engage the work force as per the required qualifications & it shall be the responsibility of the Contractor to maintain the records of the employees deployed by him as required in terms of the various labour laws.
 - iv. The contractor shall obtain necessary license under the Contract Labour Act, 1970, and shall fully comply with requirement of all labour laws including Minimum Wages Act, 1948, Industrial Disputes Act, 1947, Workmen's Compensation Act, 1923, Industrial Employment (Standing Orders) Act, 1946, Employees Provident Funds and Miscellaneous Provisions Act, 1952, ES Insurance Act 1948 , and any other labour law as applicable in the State of Chhattisgarh. Contractor will keep all workers fully insured as per law and which will remain valid and operative till the expiry of work order or time if extended further. In case if violation of any Rules, Regulations, Laws Acts etc. as mentioned above, registered in competent Court and any type of penalty/fine imposed on CSPTCL due to default of contractor, the CSPTCL reserves the right to recover such amount from contractor's bills/SD or by any other means. The decision of the CSPTCL shall be final & binding on the contractor.
- 2.10 For any unforeseen happenings, accident etc., the risk will be covered by the contractor and Company will no way liable for any type of compensation.
- 2.11 Any other instructions/condition issued from time to time by the Company's competent authority will be observed by the contractor.
- 2.12 The contractor will issue the Identity - Card with photograph to his staff and it will be obligatory to exhibit the I-Card while on duty. The contractor will not change his staff without proper justification & bringing in knowledge of OIC of the work. The list of all staff with full address along with proof of qualification & two copy of photograph will be handed over by contractor to OIC for official record. The contractor must submit police verification report of their staff before deployment to OIC.

- 2.13 The payment to the employees deployed has to be ensured by contractor up to 10th of each month, through account payee Cheque/DD/Electronic transfer or by credit to employees bank account. Cash payment is not admissible.
- 2.14 All the Staff will be employed by the contractor and there shall be no master and servant relationship between the workers and the CSPTCL.
- 2.15 If the performance of the contractor is not found satisfactory or not found performing as per the operating instructions by Sub-Station In charge, at any time, the contract may be terminated by the CSPTCL. The decision of the Company shall be final and binding.
- 2.16 The contractor should be conversant for utilization of fire extinguisher and safety appliances in emergency.
- 2.17 Uniform should be provided by the contractors to their staff.

SCHEDULE-I

SCHEDULE OF QUESTIONNAIRE – GENERAL INFORMATION

(To be kept in the envelope Part-II i.e. Commercial Technical Bid)

Separate sheets should be used, wherever necessary.

1. Name and Address of the bidder
2. Name and Address of the firm / company etc.
 - a) Registered Office
 - b) Address
 - c) Telegraphic address
 - d) Telex / Fax No.
 - e) Telephone number.
3. a) Whether bidder is an old participant with CSPTCL Yes / No
b) If yes, whether documentary evidence is enclosed?
4. Any other information that the bidder may like. If yes, give details to be given in order to highlight his bid.

PLACE

SIGNATURE OF BIDDER

DATE

NAME IN FULL

DESIGNATION/STATUS IN THE COMPANY

COMPANY SEAL

SCHEDULE-II
PART – A
COMMERCIAL INFORMATION

(TO BE KEPT IN THE ENVELOPE (PART-II) “(COMMERCIAL TECHNICAL BID)”

- 1) Strike off, whichever is not applicable.
- 2) Separate sheets should be used, wherever necessary.

1.	i)	Earnest Money details Bank draft / Banker's cheque / Cash with RAO CSPTCL, Bilaspur	
	ii)	Amount of E.M.D. (in ₹)	
	iii)	D.D. No./Banker's cheque no.	
	iv)	Date of issue of above	
	v)	Issuing Bank / Drawn on Bank	
2.		Whether the offer is valid for 180 days from the date of opening of commercial / technical bid. (Agreed/DISAGREED). If not than state the validity period offered by the bidder	
3.		Any other tax if applicable, state the rate of tax, and whether it shall be borne by CSPTCL / Bidder	
4.		PAYMENT TERMS	
	i)	Whether C.S.PTCL's terms of payment is acceptable to the bidder (Agreed/DISAGREED)	
	ii)	(If no than state conditions)	
5.		PENALTY-CLAUSE : Whether agreeable to Trans Co. Penalty Clause (Agreed / DISAGREED)	
6.		SECURITY DEPOSIT : Whether agreeable to furnish Company's Standard Security Deposit @ 10% of one year's contract value (including GST/Cess etc. if any) for satisfactory execution of the order. (Agreed/DISAGREED)	
7.		Whether photocopy of the following documents:-	
	i)	Copy of balance sheet for last 5 years (FY 2015-16 to 2019-20) including ITR	
	ii)	Profit & loss Account for last 5 years have been enclosed	
	iii)	Minimum annual average turnover for best 3 year out of last 5 years (FY 2015-16 to 2019-20) equal to ₹. 93.00 Lakh.	
8.		EXTENSION ORDER :- Whether you are agreeable to accept extension order at the same rates, terms and condition if any ,extension order is placed from the date of placement of detailed order. a) The order can be extended for 50% of original quantity. b) The contract will be for ONE YEARS from date of issue of order. It may be extended for further period of Six month or the contract period may be curtailed as desired by CSPTCL.	
11.		PART QUANTITIES : Please mention whether rates offered are applicable for part quantities (Agreed/DISAGREED)	

PLACE:

SIGNATURE OF BIDDER

DATE:

NAME IN FULL

DESIGNATION/STATUS IN THE FIRM

COMPANY SEAL

SCHEDULE-II
PART – B
SCHEDULE OF COMMERCIAL DEVIATIONS

(TO BE KEPT IN THE ENVELOPE (PART-II) “(COMMERCIAL / TECHNICAL BID)”

From :- Bidder's Name & Address
To,

The Chief Engineer (S/S-O&M)
C.G. State Power Transmission Co. Ltd,
Tifra, **BILASPUR** (C.G.) 495001

Dear Sir,

Sub:- Commercial Deviation

The Commercial Deviations & variations to the specifications stipulated in the tender, for the item quoted are as under:-

S. No.	Condition	Clause No. of Tender Document	Page No. of Tender Document	Statement of Deviations and Variations
1	2	3	4	5

2. Except for aforesaid Commercial Deviations, the entire order, if placed on us, shall be executed in accordance with your specification and any other conditions, variations / Deviations etc. if found elsewhere in our offer should not be given any considerations while finalizing the tender.
3. It will be discretion of CSPTCL either to consider any commercial deviation or Not while placing the order.

Note:-Continuation Sheet of like size & format may be used as per Bidder's requirements and shall be annexed to this schedule.

PLACE:

SIGNATURE OF BIDDER

DATE:

NAME IN FULL

DESIGNATION/STATUS IN THE COMPANY

COMPANY SEAL

SCHEDULE-III
PRICE – BID SCHEDULE
Tender No. 02-07/Tender/P-.....

A) Price bid schedule for providing Attendant Gr.III(Helper) staff for EHV S/S under CE(S/S-O&M) CSPTCL, Bilaspur.

Sl.	Particulars	Base charges* per month per person (including EPF, ESI, Bonus & leave wages)	Quoted rate per person over & above base charges (including Profit, Administrative & supervision charges)	Base charge per person including quoted rate	GST	Total amount including GST
1.	Attendant Gr-III (Helper) for B Category	₹ 12,039.00	₹ (in figure & Words)			
2.	Attendant Gr-III (Helper) for C Category	₹ 11,700.00	₹ (in figure & Words)			

*Base charge per month is based on the minimum wages declared by the Labour commissioner Govt. of C.G. w.e.f. 01.04.2019 (**variable**) for Un-skilled category of workers

Note :-

1. The Rate quoted over & above base charges in price bid shall be FIRM throughout contract period which will include administrative & supervision charges and Profit. Bidder should quote lowest rate without taxes and duties. This quoted rate will remain fixed for the entire contract period & extension period given, if any. However the base charges will be variable depending upon base rates declared by labour Commissioner Govt. of C.G., from time to time.
2. GST/Cess, if any shall be paid extra by CSPTCL at actual.
3. The offer with the rates given in any form/Proforma, other than that mentioned above shall be liable for rejection.
4. Lowest bidder (L-1) shall be evaluated on the basis of total value of contract calculated on quoted rate for total quantity.
5. While quoting the rate bidder shall keep in mind that in case contract of additional quantity are awarded to them at their quoted rates they would be bounded to accept the contract.

Place :- -----

Date :- -----

SIGNATURE OF BIDDER

NAME IN FULL

STATUS

SEAL, IF ANY

ANNEXURE – I
AGREEMENT (PROFORMA)

(To be executed on non judicial stamp paper worth Rs.300/- only with a revenue stamp of Re.1/- affixed)

This Agreement is made this _____ day of _____ between -----
----- (hereinafter called the Contractor which expression shall where the context so admits, be deemed to include his heirs, executors, administrators and representatives) OF THE ONE PART,

And the Chhattisgarh State Power Transmission Co.Ltd, Raipur being the Company constituted by The Government of Chhattisgarh vide its notification no. F 1-8/2008/13/1 dtd 19 December 2008, (hereinafter called the Company which expression shall, where the context so admits, be deemed to include its permitted assigns) OF THE OTHER PART.

WHEREAS in accordance with a notice No. dt issued by Chief Engineer (S/S-O&M) of the Company, the Contractor submitted his tender No.dtdfor “Contract of providing Attendant Gr.III (Helper) staff for EHV substations under CE(S/S- O&M) CSPTCL, Bilaspur for year 2020-21 more particularly described, mentioned, enumerated or referred to in the General conditions, specifications, schedules, drawings form of tender covering letters, schedules of prices and further correspondence, a copy of which is hereto annexed and is for purposes of identification , signed by the Contractor Shri ----- on behalf of the Contractor and Chief Engineer (S/S-O&M) Bilaspur of the Company and all of which shall be deemed to form part of this agreement as though separately set out herein and are included in the expression ‘Contract’ herein used, (hereinafter referred to as the said works):

AND WHEREAS the Company has accepted the tender of the Contractor vide Work Order No.dtd forfor the sum of Rs. (In words ₹only) upon the terms and subject to the condition hereinafter mentioned.

NOW THEREFORE THIS AGREEMENT WITNESSES AND IS hereby agreed as follows:-

- 1) The contractor shall carry outand do, perform and carry out all matters incidental and / or ancillary thereto within the time specified in the and in accordance with the terms and conditions specified in the Company’s Work Order No.....dtd
- 2) For the work done under the scope of the Company’s Work Order referred above, the Company shall pay to the Contractor ₹..... (In words Rupees only) or such other sum as may become payable in accordance with the said work order.
- 3) In all matters arising out of or in relation to this agreement, the terms and conditions contained in the aforesaid Work Order No. dtd shall apply and all such matters shall be determined accordingly.
- 4) This agreement shall be deemed to be entered into at Bilaspur and all disputes and claims, if any, out of or in respect of this Agreement are to be settled at Bilaspur or be triable only in any competent court situated at Bilaspur.

IN WITNESS whereof the parties hereto have signed this agreement on the dates and year mentioned against their respective signature.

Signature of Witness:

Name & Signature for Contractor

1. Signature:_____

Signature (On behalf of the Contractor)

Address:_____

Name:_____

2. Signature:_____

Designation:_____

Address:_____

Seal _____

Signature of Witnesses:

1._____

Signature (On behalf of CSPTCL)

2. _____

Name _____

Designation _____

ANNEXURE – II**Article I. BANK GUARANTEE PROFORMA FOR SECURITY DEPOSIT**

NOTE FOR TENDERS : (Note to be typed in the Bank Guarantee) To be furnished in non-judicial stamp paper of ₹. 250 and ₹. 1/- revenue stamps applicable as per MP/Chhattisgarh duty Act from any Nationalized /Scheduled Bank.

Bank Guarantee No. ----- Dtd-----

In consideration of the Chhattisgarh State Power Transmission Co.Ltd Raipur (A successor Company of Chhattisgarh State Electricity Board Raipur hereinafter referred to as CSPTCL) having agreed to accept this Bank Guarantee in lieu of cash deposit by way of Security for due and faithful performance required from M/s_____ (hereinafter referred to as Contractors the Bank of _____ hereby agrees unequivocally and unconditionally to pay within 48 hours on demand in writing from the Chhattisgarh State Power Transmission Co.Ltd or any Officer authorized by it in this behalf of any amount upto and not exceeding ₹_____ (in words) -----
-----only to the said the Chhattisgarh State Power Transmission Co.Ltd on behalf of the aforesaid M/S _____ who have tendered and contracted for the supply of material equipments or service to the said the Chhattisgarh State Power Transmission Co.Ltd against order No.----- dtd -----
----- for the order value of Rs -----

The beneficiary of this Bank Guarantee shall be Chhattisgarh State Power Transmission Co.Ltd Raipur (A successor Company of Chhattisgarh State Electricity Board Raipur).the proceeds / encashment of this Bank Guarantee would go in the name of Chhattisgarh State Power Transmission Co.Ltd Raipur (.A successor Company of Chhattisgarh State Electricity Board Raipur)

This agreement should be valid and binding on this bank upto and including -----
-----2020 of for such further period as may hereunder be mutually fixed from time to time in writing by the Chhattisgarh State Power Transmission Co.Ltd and the contractor and shall not be terminable by notice or any change in the constitution of the aforesaid bank or the firm of Contractors or by any others reasons whatsoever and the Bankers liability hereunder shall not be impaired or discharged by any extension of time or variations or alteration made, given conceded or agreed to with or without the Bank Knowledge or consent by or between the Chhattisgarh State Power Transmission Co. Ltd and contractor in the existing and / or further tenders and / or contracts.

It is agreed to by the Bank with the CSPTCL that if for any reason a dispute arises concerning the Banks liability to pay the requisite amount to the CSPTCL under the terms of this guarantee the competent court at Bilaspur alone shall have the jurisdiction to determine the said dispute and that this shall be without prejudice to the liability of the Bank under the terms of this guarantee being unequivocal and unconditional as mentioned above.

The liability under this guarantee is restricted to ₹ ----- (in words)-
-----only. This guarantee shall remain in force
until----- unless a demand to enforce a claim under the
guarantee is made under this Bank Guarantee by the CSPTCL to the Bank within six months
from that date the rights of the Chhattisgarh State Power Transmission Co.Ltd under this
guarantee shall be forfeited and Bank shall be relieved and discharged from all liability there
under.

WITNESS

Signatures
Authorized signatories of Bank

1.----- Signed-----

2.-----for -----Bank

Annexure-IV

UNDERTAKING

I, proprietor/partner of the firm/director of the company has been authorized to execute/sign on behalf of (Name of firm/company) is hereby sincerely and solemnly affirm and state that for the participating in the bid invited by CE (S/S-O&M) CSPTCL Bilaspur for the work of providing Attendant Gr.III (Helper) staff for EHV S/S under CE(S/S- O&M) CSPTCL, Bilaspur against TS No.Labour License registration document is to be submitted with the tender offer but at this time I am not submitting the Labour License.

I declare that if CSPTCL shall awarded the contract to my/our firm/company I will submit the necessary Labour License issued by competent authority in favour of my/our firm/company within 30 days of issuance of LOA.

Further I also declare that if I will not submit the necessary Labour License issued by competent authority in favour of my/our firm/company within 30 days of issuance of LOA. The CSPTCL is entitled to cancel/reject my tender offer/ LOA issued in favour of my/our firm/company for which I will be solely responsible.

Place:-

Date:-

**Signature of the authorized
Representative of the firm/company
Name (in block letters)**

.....
.....

Seal of the firm/company

Annexure-V

UNDERTAKING

I/We Proprietor / Partner of (name of firm)
..... hereby undertake that in case lowest rate is
quoted by more than one firm then I/We shall have no objection in deciding successful
bidder among the lowest bidders on the basis of lottery. Once the successful bidder is
determined through lottery, I/We will honor the same and not lodge any claim on any matter
in respect of this tender.

Signature of tenderer

.....

Place :

Name (in full)

.....

Date :

Status in the firm

.....

Seal of the firm

.....

List 132KV Sub-stations Under CE (S/s-O&M) CSPTCL, Bilaspur

1) The Division wise details of 132 KV S/s are given here below :-

Sl.	Name of Sub-station	Headquarter	Required Attendant (L)	Category of place of S/s
A) EE (S/s) Dn. CSPTCL, Bilaspur				
1	132 KV S/s Tifra	Tifra	04	B
2	132 KV S/s Silpahri			C
3	132 KV S/s Pathriya			C
4	132 KV S/s Koni			B
5	132 KV S/s Chakarbhata	Chakarbhata	03	B
6	132 KV S/s Seorinarayan			C
7	132 KV S/s Akaltara			C
8	132 KV S/s Mungeli	Mungeli	04	C
9	132 KV S/s Lormi			C
10	132 KV S/s Takhatpur			C
11	132 KV S/s Kota			C
B) EE (S/s) Dn. Raigarh				
12	132 KV S/s Raigarh	Raigarh	04	B
13	132 KV S/s Saranggarh			C
14	132 KV S/s Kondatarai			C
15	132 KV S/s Bramkela			C
16	132 KV S/s Pathalgaon	Pathalgaon	04	C
17	132 KV S/s Ghargoda			C
18	132 KV S/s Jashpur			C
19	132 KV S/s Kansabel			C
20	132 KV S/s Chaple	Chaple	04	C
21	132 KV Dabhra			C
22	132 KV Sakti			C
23	132 KV Jaijaipur			C
C) (MRT-cum: S/s) Dn. Korba				
24	132 KV S/s Champa	Champa	01	C
25	132 KV S/s Darri	Darri	04	B
26	132 KV S/s Chhurikhurd			C
27	132 KV S/s Korba (100 MW)			B
28	132 KV Renki			C
D) EE (S/s) Dn. Bishrampur				
29	132 KV S/s Bishrampur	Bishrampur	03	C
30	132 KV S/s Manendragarh			C
31	132 KV S/s Baikunthpur			C
32	132 KV S/s Balrampur	Pratappur	04	C
33	132 KV S/s Rajpur			C
34	132 KV S/s Pratappur			C
35	132 KV S/s Wadrafnagar			C
36	132 KV S/s Ambikapur	Ambikapur	03	C
37	132 KV S/s Batouli			C

- Total no. of sub-station situated in B category city=06 Nos.
- Total no. of sub-station situated in C category town/place=31 Nos.