

**CHHATTISGARH STATE POWER TRANSMISSION COMPANY LIMITED**  
 (A Government of Chhattisgarh Undertaking: A Successor Company of CSEB)  
 OFFICE OF EXECUTIVE DIRECTOR (PLANNING & PROJECT)  
 Third Floor, SLDC Building, Danganiya, Raipur-492013 [C.G.]  
 Tel.No.0771-2574209/4212/4208/4252, Fax No.-0771-2574246  
 Website: www.cspc.co.in

No.02-04/P&P/Cashier/Enquiry-01/Printer/....  
 To, \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

No 1 0 1 1

Raipur/ dtd

3 SEP 2021

Sub:- Enquiry for supply of 06 Nos Printers with scanner for O/o E.D. (P&P), CSPTCL, Raipur including its installation.

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Dear Sirs,

Please quote your lowest rates offer for supply of 06 Nos Printers with scanner for O/o E.D. (P&P), CSPTCL, Raipur including its installation as detailed given below in a sealed cover super scribed thereon "Quotation for supply of Printers with scanner" giving reference of our Enquiry No. and date with due date for opening etc. The quotation should reach in the O/o E.D.(P&P),CSPTCL, Third Floor, SLDC Building, Danganiya, Raipur-492013 [C.G.] on or before 02.00 P.M. of 24.09.2021. The quotations will be opened on the same day on 24.09.2021at 3.30 P.M. The quotations received late will not be opened and assumed rejected without assigning any reason whatsoever.

S N	Particulars	Quantity Required
1	Supply of Laser Printers with scanner (Duplex Network), Monochrome Laser Beam Printing, Multi Function B&W with copy & Scan with Auto Duplex, connectivity-USB/Wifi/Wireless Printing from Mobile, copy-27 Pages per minute, resolution - 600 x 600 dpi, paper input - ADF 35 sheets and standard Cassette: 250 sheets, Paper type-A4, B5, A5, Legal, Letter, Statement, Executive, Government Letter, Government Legal, Foolscap, Indian LegalCustom (Minimum 76.2 x 210mm to Maximum 216 x 356mm), Device memory - 512 MB, Compact design with fast printing, Eco friendly feature with one touch eco button Preferrable Make Samsung, HP, Canon, Brother or equivalent company's make etc.) including its installation	06No
2	Goods & Service Tax (GST) may be mentioned specifically whether it is including or excluding	

**TERMS & CONDITION:-**

- Price-** The price shall be FIRM in Rupee including customs, import duties and Goods & Service Tax (GST) may be mentioned specifically whether it is including or excluding for 06 Nos Printers with scanner for O/o E.D. (P&P), CSPTCL, Raipur including its installation.
- Rates-** The rates quoted should be valid for a period of 90 days from the date of the rates quoted in offer. Any discount offer for Printers with scanner including its installation may please also be included in the quotation/offer.

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3. Make & Specification:- Make and specification of Printers with scanner Machine should be clearly mentioned in the quotation otherwise the quotation will be liable to be rejected. The technical details, specification of the Printers with scanner Machine with Manufacturing Company should also be enclosed.
4. PAYMENT:-90% payment shall be made on production of the bill in triplicate within reasonable time after the receipt of the goods/Printers with scanner in good condition and balance 10% will be made after successful installation & commissioning of the printers. If the firm, bills raised after successful installation & commissioning of the printers, the may claimed the bill for 100% payment.
5. Warranty/Guarantee:-The warranty/guaranty of the supply of Printers with scanner Machine should clearly be mentioned. The free service of the machine along with the period / duration may also be clearly mentioned.
6. Defective Supply:-If during the course of one month, subsequent to the date of receipt of material / work any of the goods / work is found to be defective in size / design / workmanship, the same will have to be replaced / made good immediately by the firm without any charges / payment.
7. Delivery:-The delivery of entire tendered quantity of Printers with scanner Machinewith all accessories shall be completed within 30days from the date of issue of the order.
8. TAXES-TheGoods & Service Tax (GST) as per Govt rule may be enforced. The registration of firm under Goods & Service Tax (GST) may also be mentioned in the offer.
9. PENALTY:-The time & date of delivery of the Stores (Printers with scanner Machine) stipulated in the quotation shall be deemed the essence of contract. In case of delay in supply / execution of the order, thepenalty @ ½% per week or part thereof subject to maximum 5% shall be imposed on the ordered amount / Bill.
10. The rate list may please be enclosed alongwith quotation.
11. The undersigned reserves the right to accept / reject any rates / offer without assigning any reason.

Thanking you,

Yours faithfully,

*N. Vaishya*  
09/09/2021  
E.E. (O) O/o E.D. (P&P)  
CSPTCL, Raipur  
03.09.2021

Copy to :-

1. The Executive Director (EITC) CSPDCL, Raipur...with request to publish in CSPTCL site, please
2. Notice Board